

Job Detail

Executive Level

Position Title	[Accounting/General Affairs *Administration Department] Major Japanese manufacturer/Working in Shanghai
Recruiter Company	Leverages Career China Co., Ltd
Company Name	Company name is private
Activated / Updated	2024-02-27 / 2024-03-08
Job Type	Finance/Accounting - Accounting Executive - Manager (Administration) Finance/Bank/Securities/Investment - Administration/Support/Back Office
Industry	Manufacturing - Other
Location	Asia China Shanghai
Job Description	<p>■Business content</p> <p>We expect you to be involved in monthly closing work while communicating with finance and sales staff, and to serve as a point of contact for general affairs for Japanese employees.</p> <p>The person currently in charge of this work will be returning to Japan, so we are considering hiring a new person.</p> <p>[Specific job details]</p> <p>Closing work (no simple typing work such as slip work, mainly report creation)</p> <p>Analysis work (Sales Forecast, assumed PL creation)</p> <p>Head office response (J-SOX, board of directors resolution)</p> <p>Audit response (head office audit, customs audit)</p> <p>General affairs (billing to group companies, dealing with expatriates)</p>
Company Info	<p>Founded in 1887, it has a long history. Yamaha has a strong position in the global market through its sales companies around the world.</p> <p>More than 100 years ago, a young entrepreneur set out to manufacture high-quality reed organs and founded the Yamaha Company. In 1904, Yamaha pianos and organs won the Honorary Grand Prix at the St. Louis World's Fair.</p> <p>From this promising start, it has grown to become one of the most popular musical instrument manufacturers in the world. As the company has evolved, it has diversified its investments into a wide range of products and services based on cutting-edge technology and exquisite craftsmanship.</p> <p>Currently, our company occupies a high position in business fields such as musical instruments, audiovisual products, IT business, furniture, auto parts, special metals, music education, and resorts. But we remain true to our musical roots, and no matter what industry or field we are in, we will always seek harmony with the public values that shape our world.</p>
Working Hours	9:00~17:45
Qualifications	<p>【Prerequisite】</p> <p>Japanese native</p> <p>Chinese HSK level 4 or higher</p> <p>Those with accounting experience (Nissho Bookkeeping Level 2 level required)</p> <p>[Welcome conditions]</p> <p>English business level or above</p> <p>Those who can understand Chinese related to accounting and tax matters</p>
English Level	None
Japanese Level	Native Level
Chinese Level	Daily Conversation Level
Salary	Depends on experience

Salary Description	<p> ■Welfare benefits Various social insurance Overseas travel insurance well-being Subsidy for returning home once a year Commuting allowance Lunch allowance *Some items require consultation. </p> <p> ■Salary 20,000~30,000 yuan/month </p>
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