

## 求人情報

スタッフレベル

ポジション名	Accountant @ Healthcare Company
この求人情報の取扱い会社	マイケル・ページ・インターナショナル・ジャパン株式会社/Michael Page International Japan K.K.
企業名	会社名非公開
掲載開始・更新	2024-05-02 / 2024-05-02
職 種	財務/会計 - 会計/財務
業 種	製薬メーカー
勤務地	アジア 日本 東京都
仕事内容	<p>As an accountant, you will work closely with the Management Accounting team to ensure the prompt and accurate preparation of financial statements, which are then presented to management. Furthermore, it's vital to provide clear explanations of the company's financial affairs to external parties, including tax authorities, auditors, and banking institutions.</p> <p>Description</p> <ul style="list-style-type: none"><li>* Accounts Receivable Management: Responsibilities include managing receipts, maintaining customer master data for registration, and aiding in customer credit management.</li><li>* Expense Reimbursement: Tasks involve processing employee expense claims alongside a team of 2-3 members.</li><li>* Fixed Asset Management: Duties encompass basic functions such as registration, disposal, and conducting asset inventory for asset master data.</li><li>* Accounts Payable Management: Involves processing invoices and managing vendor master data.</li><li>* General Ledger: Responsibilities include aiding in managing reserves, prepaid expenses, and outstanding receivables.</li><li>* Cash Management: Tasks involve assisting in short-term and medium-term cash flow management.</li><li>* Monthly, Quarterly, and Annual Closing: Responsibilities include supporting primary tasks during monthly, quarterly, and annual closings.</li><li>* Taxes: Responsibilities include assisting in corporate tax, consumption tax, asset depreciation tax, withholding tax, stamp duty, business tax, and similar tax-related matters.</li></ul> <p>Profile</p> <ul style="list-style-type: none"><li>* Accounting experience</li><li>* University/college degree</li><li>* Ability to conduct business in Japanese and English</li></ul> <p>Job Offer</p> <ul style="list-style-type: none"><li>* Hybrid working arrangement (2 days work from home)</li><li>* Competitive salary package</li><li>* Future career growth</li></ul> <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Bagas Putra at +81 3 6832 8920.</p>
企業について(社風など)	<p>This client is a leading manufacturer of medical and safety technology solutions, dedicated to safeguarding and enhancing lives globally. With origins dating back to late 1800s in Europe, the client has evolved into a fifth-generation family-owned enterprise with a presence in over 190 countries. The client's products are vital in hospitals, fire departments, emergency services, governmental agencies, mining operations, and various industries, where they strive to protect and support individuals. Employing over 16,000 people worldwide, the client achieved net sales of more than EUR 3 billion recently. With direct sales and service operations in approximately 50 countries, the client hopes that their customers receive prompt and efficient support wherever they are.</p>
英語能力	ビジネス会話 (TOEIC 735-860)
日本語能力	ビジネス会話(日本語能力試験2級又はN2)
年 収	日本・円 500万円 ~ 600万円