

## Job Detail

Senior Level

Position Title	[Accounting Associate - Assistant Manager] Partially remote x flextime / Annual salary 4.39 million yen - 8.44 million yen /
Recruiter Company	Job Impulse Japan K.K
Company Name	Company name is private
Activated / Updated	2024-05-13 / 2024-05-13
Job Type	Finance/Accounting - Accounting/Finance Finance/Accounting - Finance & Corporate Finance Finance/Accounting - Other
Industry	Consulting - Other
Location	Asia Japan Tokyo
Job Description	<p>Among the contracted tasks (funds, corporate (accounting for business companies), foreign investment cases, international tax, individual tax returns, etc.), you will mainly be in charge of real estate fund cases.</p> <ul style="list-style-type: none"> <li>• Review and closing tasks (schemes, consumption tax status, tax point considerations, etc.)</li> <li>• Main person in charge: Bookkeeping, tax return preparation, report preparation, settlement response, audit response, investor response</li> <li>• Review: Review of deliverables prepared by the main person in charge, consideration of issues</li> </ul> <p>◇Experience and knowledge you can gain</p> <ul style="list-style-type: none"> <li>• Unlike accounting work for large companies and general business companies, you can grasp the entire process of accounting and tax work from the beginning to the end of a client's investment.</li> <li>• You can experience the entire process from the establishment of a company, the start and end of business, and the dissolution and completion of liquidation of the company.</li> <li>• In addition to accounting and tax, you can also learn about the Companies Act, CF calculations, and related tasks related to investment-related indicators.</li> <li>• In the future, you can also learn legal knowledge other than accounting and tax (financial products, real estate investment, etc.).</li> <li>• You can learn general consumption tax knowledge and systems that correspond to various patterns. (You can learn about 60% of the subjects required for a tax accountant)</li> <li>• You can gain a wide range of work experience, not only in fund projects, but also in corporate and individual tax returns.</li> <li>• By working with experienced tax accountants and accountants, you can learn various perspectives and ways of thinking.</li> <li>• There are many opportunities to use English, so it is an environment where you can improve your English skills.</li> <li>• As clients include overseas investors, you can learn the basics of not only JGAAP but also IFRS.</li> <li>• You can work with people from a wide range of industries related to SPCs, such as lawyers and real estate experts.</li> <li>• It is an environment where you can gain new perspectives that you do not have by communicating with clients and internal and external parties.</li> </ul>
	Since its establishment in 2005, the company has mainly provided accounting and tax services with a focus on real estate, investment, finance, and foreign-affiliated

Company Info	<p>companies.</p> <p>Rather than simply providing pinpoint services such as accounting and taxes, the company approaches orders from the same perspective as its clients, taking into account a variety of perspectives such as law, time, customs, management, and cost.</p> <p>The company's attitude of accompanying its clients and the quality of its service have earned it the trust of its clients, and the business has grown steadily through referrals alone, with no sales activities whatsoever.</p>
Working Hours	<p>◇Working hours: 9:15-18:15 as a rule, left to the discretion of the employee.</p> <p>(8 hours of actual work/day, 5 days a week)</p> <ul style="list-style-type: none"> <li>• Flexible time: 5:00-10:00, 15:00-22:00</li> <li>• Core time: 10:00-15:00</li> <li>• Break time: 60 minutes between 10:00-14:00</li> </ul> <p>Negotiable (remote/working from home 1 day a week)</p>
Qualifications	<p>[Required]</p> <ul style="list-style-type: none"> <li>• Experience with SPC</li> <li>• English skills at daily conversation level</li> <li>• University graduate or above</li> </ul> <p>◇People suitable for this job</p> <ul style="list-style-type: none"> <li>• Able to perform the job accurately as it involves the profit and loss of the client</li> <li>• Able to add value by presenting multiple options to the client in response to their questions and thinking about things from the same perspective as the client</li> <li>• Experience with accounting work for real estate funds</li> <li>• Experience with SPC management at an accounting firm (not only bookkeeping, but also tax return preparation, related administrative work, cashiering, closing, etc.) and dealing with investors</li> <li>• Able to find the management work of SPCs rewarding (because although the number of journal entries is small, it requires a wide range of accounting, tax, and legal knowledge, and there are various patterns to consider such as asset types and consumption tax)</li> <li>• Experience with management work (back office work) on the AM or investor side</li> </ul>
English Level	Daily Conversation Level (TOEIC 475-730)
Japanese Level	Native Level
Chinese Level	None
Salary	JPY - Japanese Yen JPY 4000K - JPY 8500K
Salary Description	<p>◇Expected annual income: 4.39 million yen to 8.44 million yen</p> <p>*Basic salary x 15 months + overtime pay (if 20 hours per month)</p> <p>◇Monthly salary: 260,000 yen to 500,000 yen</p> <p>◇Overtime allowance: Paid separately</p> <p>◇Salary increase: Once a year (October every year)</p> <p>◇Promotion: At any time</p> <p>◇Bonus: Twice a year (June, December) *1.5 months of basic salary (3 months per year)</p> <p>◇Commuting allowance: Full payment of commuter pass for 6 months, with a maximum of 50,000 yen per month</p>
Holiday Description	<p>Two days off per week (Saturdays, Sundays, and national holidays)</p> <p>Annual paid vacation: 3 days upon joining the company, 7 days after 3 months of employment. After that, 7 days are granted for each year after joining the company</p> <p>Annual vacation days: 120 days</p> <p>Year-end and New Year holidays, special leave, paid vacation, exam leave</p>
Job Contract Period	Full-time employee Trial period: 3 months (work conditions: no change)
Nearest Station	Toranomon, Minato Ward, Tokyo