

Job Detail

Language Skills

Staff Level

Position Title	Product and parts shipping operations
Recruiter Company	Mitsui O.S.K. Lines, Ltd.
Company Name	Mitsui E&S Co., Ltd.
Activated / Updated	2024-05-13 / 2024-05-14
Job Type	Administrative - Sales Assistant/Clerical/Receptionist Administrative - International Trading Administrative - International Affairs
Industry	Industrial Equipment/Heavy Electrical Machinery/Facility Equipment
Location	Asia Japan Oita
Job Description	[Job Description] - Product and parts shipping (creating shipping list, managing and coordinating shipping and local receipt, creating invoices, inspecting shipped items, negotiating with transport companies, etc.)
Company Info	[Measures to prevent passive smoking in the workplace] No smoking indoors
Working Hours	[Working hours] 8:45-17:30 *Flexible working hours available
Qualifications	[Required conditions] Currently living in Japan [Preferred conditions] - Good at negotiation and communication - Innovative - Able to work on-site (indoors and outdoors)
English Level	Minimum Communication Level (TOEIC 225-470)
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	Depends on experience
Salary Description	Age 30 with 5 years of experience: 4-6 million yen *Decided after assessing the candidate's abilities. Salary increase: once a year (April) Bonus: twice a year (June, December) Transportation expenses fully covered Family allowance Overtime allowance Company housing
Holiday Description	Two days off per week (Saturday, Sunday, and public holidays) Paid holidays
Job Contract Period	Contract employee: 1 year Discussed separately after assessing ability