

## Job Detail

Staff Level

Position Title	[Remote & Flex! Accounting position!] Next-generation transportation and tourism platform company \ Annual salary 4 million to 6 million yen / @Tokyo
Recruiter Company	Job Impulse Japan K.K
Company Name	Company name is private
Activated / Updated	2024-05-31 / 2024-05-31
Job Type	Finance/Accounting - Accounting Finance/Accounting - Accounting/Finance Finance/Accounting - Other
Industry	Telecommunications/Information Services
Location	Asia Japan Tokyo
Job Description	<p>○ Settlement work</p> <ul style="list-style-type: none"> <li>• Preparation of monthly/quarterly/annual financial statements (balance sheet, profit and loss statement, cash flow statement)</li> <li>• Preparation of financial statements, business reports, tax returns</li> <li>• Accounting for settlement (sales promotion allowance/refund allowance/retirement allowance, etc., estimated unpaid amounts)</li> <li>• Cost calculation allocation calculation (raw materials/labor costs/expenses)</li> <li>• Monthly divisional profit and loss summary</li> </ul> <p>○ Daily work</p> <ul style="list-style-type: none"> <li>• Accounting, document management (accounts receivable, accounts payable, unpaid amounts, prepayments)</li> <li>• Cash receipt and disbursement management, deposit account management</li> <li>• Year-end adjustment, depreciable assets</li> </ul>
Company Info	We are a rapidly growing company that deals with the next-generation transportation and tourism platform in line with the recovery of the inbound market! We provide services to transportation operators such as major railways (Tokyo Metro, Osaka Metro, JR, airport access, private railways, etc.), buses, major tourist facilities (Tokyo Skytree, Tokyo Tower, etc.), and experience providers.
Working Hours	Basic hours are 9:00-18:00 (8 hours working/day, 5 days a week) ・ Core time: 11:00-15:00 ・ Remote work possible (about 2 days a week)
Qualifications	<p>[Requirements]</p> <ul style="list-style-type: none"> <li>- 3 years or more experience in accounting and finance</li> <li>- Japanese: Fluent (Japanese Language Proficiency Test Level 1 or N1)</li> <li>- Chinese: Native</li> </ul> <p>*Because the boss is Chinese and the customers are Chinese</p>
English Level	Daily Conversation Level (TOEIC 475-730)
Japanese Level	Fluent(JLPT Level 1 or N1)
Chinese Level	Native Level
Salary	JPY - Japanese Yen JPY 4000K - JPY 6000K
Salary Description	<ul style="list-style-type: none"> <li>• Social insurance: health insurance, welfare pension, workers' compensation insurance, employment insurance</li> <li>• Maternity leave and childcare leave system available (proven track record)</li> <li>• Childcare leave, nursing care leave (paid, 5 days per year/person, hourly)</li> <li>• Health checkup leave</li> <li>• Refreshment leave (based on length of service)</li> <li>• Travel product usage support (free use of travel products within a certain annual</li> </ul>

	amount)
Holiday Description	<ul style="list-style-type: none"> <li>• Holidays: Saturdays, Sundays, and public holidays</li> <li>• Paid vacation: 13 days given in the first year</li> </ul>
Job Contract Period	Full-time employee Trial period: 3 months (work conditions: no change)
Nearest Station	<p>Directly connected to Kasumigaseki Station on the Tokyo Metro Chiyoda Line, Hibiya Line, and Marunouchi Line</p> <p>Directly connected to Uchisaiwaicho Station on the Toei Subway Mita Line</p> <p>5-minute walk from Toranomon Station on the Tokyo Metro Ginza Line</p> <p>9-minute walk from Shinbashi Station on the JR Lines</p>