

## Job Detail

Staff Level

Position Title	Japanese Presentation Designer - Global Firm - Up to 6M
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-04-28 / 2024-04-28
Job Type	Planning/Marketing/PR - Advertisement/Communication/PR
Industry	Business Consulting
Location	Asia Japan Tokyo
Job Description	<p>As a Presentation Specialist, you will be responsible for creating compelling presentation content from conceptual drafts provided by the firm's consultants. The role involves collaborating with team members to ensure timely and high-quality delivery of materials.</p> <p>Description</p> <ul style="list-style-type: none"><li>* Create high-quality presentation materials using PowerPoint.</li><li>* Provide effective visual communication solutions for consultants.</li><li>* Develop visually engaging and interactive experiences for clients.</li><li>* Ensure compliance with brand guidelines and style requirements.</li><li>* Manage timelines and customer queries.</li><li>* Collaborate with team members to continuously improve best practices.</li></ul> <p>Profile</p> <ul style="list-style-type: none"><li>* Bachelor's degree and at least 1 year experience in graphic design.</li><li>* Native level Japanese and conversational fluency in English.</li><li>* Proficiency in MS Office Suite (Word, Excel, PowerPoint).</li><li>* Experience in creating documents using MS Office Suite.</li><li>* Strong communication and interpersonal skills.</li><li>* Ability to work independently and collaboratively.</li><li>* Quality-driven mindset with attention to detail.</li><li>* Creative and able to express ideas graphically.</li></ul> <p>Job Offer</p> <ul style="list-style-type: none"><li>* Very flexible work style.</li><li>* Competitive salary and benefits package</li><li>* Opportunity to work with experienced consultants and team members</li><li>* Access to ongoing training and development opportunities.</li></ul> <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Maika Sameda on +81 3 6832 8682.</p>
Company Info	Our client is a leading global consulting firm that provides strategic advisory services to businesses, governments, and non-profit organizations. With a strong focus on excellence and innovation, the firm has established a reputation for delivering exceptional results to clients worldwide.
Working Hours	詳しくはお問い合わせください
Qualifications	<p>Bachelor's degree. Native level Japanese and conversational fluency in English. Proficiency in MS Office Suite (Word, Excel, PowerPoint). Experience in creating documents using MS Office Suite. Strong communication and interpersonal skills. Ability to work independently and collaboratively. Quality-driven mindset with attention to detail. Creative and able to express ideas graphically.</p>

English Level	Fluent (TOEIC 865-)
Japanese Level	Fluent(JLPT Level 1 or N1)
Salary	JPY - Japanese Yen JPY 4000K - JPY 6000K

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