

Job Detail

Staff Level

Position Title	[Marine Tech Industry] Accounting Corporate Success (Full-flex/Remote)
Recruiter Company	Neo Career Co., Ltd. Overseas Division GIFTERS
Company Name	Company name is private
Activated / Updated	2024-04-19 / 2024-04-26
Job Type	Finance/Accounting - Accounting Finance/Accounting - Finance & Corporate Finance Finance/Accounting - Accounting/Finance
Industry	IT - Other
Location	Asia Japan Tokyo
Job Description	<ol style="list-style-type: none"> 1. Full set of financial accounting practices (collecting and inputting data associated with journal entry, journal entry, creating trial balance, general ledger, PL, BS, CF, etc.) 2. Regularly checking account balances for accounts receivable and payable management, and reporting and coordinating with other departments 3. Fixed assets, inventory management, field investigations 4. Organizing and submitting various accounting data associated with statutory audits, and responding to and coordinating with auditing firms 5. Depending on your wishes and skills, you may also be asked to promote the establishment and operation of internal controls, and respond to internal control audits in the future.
Company Info	<p>▼Requirements</p> <p>Native level Japanese Over 3 years of full financial accounting experience Experience using cloud accounting software Ability to create documents using basic office software such as Excel, Word, and PowerPoint Ability to communicate and coordinate with other departments and external stakeholders</p> <p>▼Preferred conditions</p> <p>Business level English Experience in accounting at a startup or venture company Experience in full financial accounting at a startup or venture company at an accounting firm (no accountant qualification required) Experience in launching cloud accounting software Experience in establishing procedures for fixed asset and inventory management Basic knowledge of IFRS</p>
Working Hours	<p>▼Full-time employee (full flex)</p> <p>Scheduled working hours: 10:00-19:00</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Native Level
Salary	JPY - Japanese Yen JPY 5000K - JPY 8000K
Salary Description	<p>Complete social insurance coverage Full transportation costs covered Remote work allowance Travel allowance Visa support (for non-Japanese nationals)</p>
Holiday Description	<p>Two days off per week (Saturday and Sunday) Public holidays and paid holidays (10 days granted on joining day) Summer holidays, year-end and New Year holidays, special holidays</p>

Job Contract Period	Trial period: 3 months after joining the company
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