

Job Detail

Staff Level

Position Title	[Indonesian] Management, support and interpretation for trainees at a well-known Japanese company in Indonesia
Recruiter Company	Gowell Co., Ltd.
Company Name	Company name is private
Activated / Updated	2024-04-15 / 2024-04-16
Job Type	Education/Training/Language Specialist - Translator Other Job Type - New Graduate & Entry Level
Industry	
Location	Asia Japan
Job Description	<p>We are looking for someone to provide general support to technical intern trainees from Indonesia.</p> <p>[Specific duties]</p> <ul style="list-style-type: none"> • Lifestyle guidance, support, and care for Indonesian technical intern trainees • Interpretation between trainees and Japanese staff, translation of various documents • General affairs <p>We are looking for someone who can act as a bridge between Indonesia and Japan.</p>
Company Info	No smoking indoors
Working Hours	Weekdays: 10:00-19:00 (1 hour break)
Qualifications	<p>[Application requirements]</p> <ul style="list-style-type: none"> -University graduates from home country or Japan -Native level Indonesian -Japanese proficiency level N2 or equivalent <p>[Preferred conditions]</p> <p>Flexible responses are required for both customer service and instructing trainees.</p> <ul style="list-style-type: none"> -People who like talking to people. -People who are confident in their physical strength, as working hours are irregular and there is a lot of travel. -People who are caring and can open up and care for trainees. -People who can report, contact, and consult well, and work quickly. -People who can teach trainees about Japanese culture through their own experiences.
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Fluent(JLPT Level 1 or N1)
Other Language1	Indonesian(Native Level)
Salary	JPY - Japanese Yen JPY 3000K - JPY 3500K
Salary Description	<p>Bonus: Twice a year (3 months' worth of last year's actual amount)</p> <p>Housing allowance: Rent subsidy (housing allowance) of 15,000 to 20,000 yen</p> <p>*Varies by region</p> <p>Transportation expenses: Fully covered</p>

Holiday Description	Two days off per week, New Year's holidays, paid holidays
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