

Job Detail

Entries Level

Position Title	Station Agent for EU Airline in Narita Airport!
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-05-02 / 2024-05-02
Job Type	Customer Service - Customer Support
Industry	Tourism/Hotels, Lodging/Restaurant, Food Services
Location	Asia Japan Chiba
Job Description	<p>You'll handle a range of passenger services including reservations, ticket sales, and passenger operations with efficiency and warmth, managing tasks such as fare calculation, ticket issuance, and post-flight documentation, while also coordinating with various stakeholders to ensure seamless passenger experiences and supporting operational management through reporting and registration of financial information.</p> <p>Description</p> <ul style="list-style-type: none"> * Handle Reservation/Booking, Ticket Sales, Information, and Passenger Operations. * Calculate fares, arrange routes, and provide schedule and fare information. * Ensure seamless coordination throughout the passenger journey, including check-in and manifest preparation. * Warmly welcome passengers upon aircraft arrival and facilitate smooth communication between various stakeholders. * Prepare flight documents accurately, place catering orders, and maintain comprehensive flight records. * Coordinate lost baggage procedures and follow compensation processes when necessary. * Register operational information in relevant IT systems. <p>Profile</p> <ul style="list-style-type: none"> * Experience in aviation or hospitality industry. * Willingness to work at Narita Airport. * Native-level Japanese (N1) and fluency in English. <p>Job Offer</p> <p>Probation: 3 months Work Hours: Monday to Friday, 9:30 AM to 6:30 PM JST Other Benefits: Transportation allowance, health insurance, and more Interview Process: 3 rounds</p> <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Michelle Rosette on +813 6832 8698.</p>
Company Info	Leading European Airline Company.
English Level	Fluent (TOEIC 865-)
Japanese Level	Native Level
Salary	JPY - Japanese Yen JPY 3000K - JPY 5500K