

Job Detail

Staff Level

Position Title	Air Operation Staff
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-05-02 / 2024-05-02
Job Type	Logistics/Retail/Consumer/Fashion - Other
Industry	Transport/Storage/Logistics
Location	Asia Japan Tokyo
Job Description	<p>The role will manage import/export operations for air cargo, manage flight reservations for export cargo, arrangements for collection, customs clearance, etc. The role will also liaison with domestic customers, and contact with overseas branches and agents.</p> <p>Description</p> <ul style="list-style-type: none">* Import/export operations for air cargo* Arrival guidance for import cargo and arrangements for customs clearance, delivery, etc.* Flight reservations for export cargo, arrangements for collection, customs clearance, etc.* Liaison with domestic customers* Contact with overseas branches and agents* Correspondence work* Data entry, invoice creation, payment arrangement, etc. <p>Profile</p> <ul style="list-style-type: none">* Those with experience in trade/international logistics/forwarder operations* Those with experience in air cargo operations and customer service at forwarders are welcome.* Basic PC operations (Excel, Word, Outlook)* English proficiency at a level that allows you to exchange emails in simple English <p>Job Offer</p> <ul style="list-style-type: none">* Multiple career paths and with an international and diverse working environment* Insurance* Great work environment <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Maribeth Mockovak on +XX XXXX XXXX (NS phone number)</p>
Company Info	The company is a leading logistics service provider with global operations. With over 30,000 employees across 1,120 sites, the company provides solutions for a wide variety of different sectors to complete supply chain including multimodal transport operations, warehousing, customs clearance as well as innovative value-added services.
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	Depends on experience

