

Job Detail

Entries Level

Position Title	[Osaka] Production Management - The control center for creating booths that will liven up big events
Recruiter Company	SAKURA INTERNATIONAL INC. Arukas Staffing Service Project
Company Name	Company name is private
Activated / Updated	2024-04-08 / 2024-04-30
Job Type	Other Job Type - Other Job Type
Industry	Publishing/Advertising/Printing/Broadcasting
Location	Asia Japan Osaka
Job Description	<p>This position manages everything from calculating the materials required to set up exhibition and event booths, to creating construction schedules, and setting up and removing them at the exhibition venue. You will make arrangements to ensure that booths are set up and removed safely and on time, and set up the stage for the exhibition.</p> <p>[Work flow]</p> <p>▼Taking over projects from sales Understand the details, schedule, venue, and scale of the event, and check the safety of the structure by looking at the drawings. It is also important to develop the ability to judge whether the work can be processed in the factory.</p> <p>▼Design proposals You may also propose fixtures together with sales. For example, for a company that wants to know the trends of exhibitions, you will give advice from a professional perspective on booths and fixtures that will attract more customers, such as "This time, a 350cm wall would be more effective as an eye-catcher" or "Let's change the color from the booth next door."</p> <p>▼Estimate and procurement of materials Enter the amount of materials required into the in-house system and calculate the overall budget.</p> <p>▼Share material data with factory If you share the materials list with the factory, the factory will ship according to the delivery date.</p> <p>▼Manual Creation We will make the necessary applications in accordance with the rules of the exhibition, and create a floor map of the venue together with the designer. We will also create a venue manual with work routes and how to set up materials, and share it with all parties involved.</p> <p>▼On-site Attendance If necessary, we will be present on-site on the day to communicate with clients, confirm and give instructions regarding materials, and manage the progress of work by partner companies. We may also make adjustments after looking at the fixtures assembled by partner companies and the finished booth.</p> <p>▼Removal After the event, we will remove the booth and return materials to their original state. We will also decide what to keep, such as panels, AV equipment, and novelties brought in by customers.</p> <p>*We will hold frequent meetings both inside and outside the company, including remote meetings via tablet. *We may also be responsible for on-site management of store interiors at commercial facilities.</p>
Company Info	☆Japan's largest event that attracts media attention, a big event that attracts attention from all over the world. This is a position where you can control the creation of booths that add color to such glamorous large-scale events. We also have people who have transferred from other industries, so it is an open and communicative environment.

Working Hours	<p>9:00-18:00 (8 hours actual work)</p> <p>■Overtime is about 17 hours per month on average.</p> <p>*During busy periods in March, May, August, and November, there is an average of 45 hours of overtime per month, but we hope to reduce this burden with this recruitment.</p>
Qualifications	<p>*No experience necessary*</p> <p><Required></p> <ul style="list-style-type: none"> - Regular driver's license (automatic transmission acceptable) <p><Welcome></p> <ul style="list-style-type: none"> - People who like events - People who are interested in manufacturing - People who value teamwork - Language skills are also welcome, as there are overseas projects
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	JPY - Japanese Yen JPY 3500K - JPY 6000K
Salary Description	<p>Monthly salary of 250,000 to 410,000 yen + various allowances + bonus twice a year</p> <p>*Salary will be determined based on experience, age, ability, etc.</p> <p>*The above amount includes fixed overtime pay of 20 hours per month and 30,000 yen or more. Any excess will be paid additionally.</p>
Holiday Description	<p>[125 days off per year]</p> <ul style="list-style-type: none"> ■2 days off per week (Saturday and Sunday) ■Public holidays ■Annual paid leave ■Year-end and New Year's holidays (5 days) ■Summer holidays (3 days) ■Maternity leave (taken and returned to work) ■Childcare leave (taken and returned to work) ■Nursing care leave ■Celebration and condolence leave
Job Contract Period	<p>*There is no trial period. *You will be a contract employee for the first three months after joining the company. Your salary and benefits will not change during that time. After the contract period ends, you will be hired as a full-time employee.</p>
Nearest Station	<p><Osaka Head Office></p> <p>3-minute walk from Sakaisuji Honmachi Station on the Osaka Metro Sakaisuji Line</p> <p>5-minute walk from Honmachi Station on the Osaka Metro Midosuji Line</p>