

## Job Detail

Executive Level

Position Title	Make the most of your hotel manager skills!
Company Name	Niseko Alpine Developments [NISADE]
Activated / Updated	2024-04-26 / 2024-05-10
Job Type	Hospitality Business Specialists - Hotel Manager
Industry	Real Estate/Property Management/Facility Management
Location	Asia Japan Hokkaido
Job Description	<p>NISADE handles the management and operation of various condominium hotels and villas from the buildings it builds.</p> <p>[Main duties]</p> <ul style="list-style-type: none"> <li>- Assist hotel directors in interviewing, orienting, and training hotel staff to maximize revenue.             <ul style="list-style-type: none"> <li>• Assist the hotel director in planning training programs to improve employee work skills and performance.</li> <li>• Work with sales and marketing staff to develop and execute strategies to grow the business.</li> </ul> </li> <li>- Coordination between various departments within the hotel (Reservations Team, Maintenance, Owner Liaison, Housekeeping Team, Accounting Team) to ensure smooth and efficient operations.             <ul style="list-style-type: none"> <li>• Monitor hotel accounts receivable, accounts payable, and purchase invoices</li> <li>• Receive monthly reports of management association and PNL reports from the accounting department</li> </ul> </li> <li>- Perform hotel cleaning/linen inspection, confirm available inventory, and stock control with housekeeping manager.             <ul style="list-style-type: none"> <li>• Hotel managers should always receive feedback from staff and guests and report it to the hotel director on a monthly basis.</li> <li>• Preparation of reports and associated meetings with hotel directors</li> </ul> </li> <li>- Takes initiative to ensure actions and decisions reflect NISADE's values and ensure all subordinates' performance is in line with company standards.</li> <li>- Propose a strategic plan for the hotel covering short-term and long-term goals to improve the hotel's revenue and service quality.</li> </ul>
Company Info	<p>NISADE is a real estate management company that manages condominiums and hotels in the luxury Alps. We offer development services ranging from studios to luxury alpine accommodation.</p> <p>[Measures to prevent passive smoking] No smoking indoors (smoking area available)</p>
Working Hours	0800-1700
Qualifications	<p>[Qualification]</p> <ul style="list-style-type: none"> <li>• Carpentry, electrical and equipment experience</li> <li>• Ordinary driver's license</li> <li>• Welcome if you have a license for heavy machine / vehicle operation</li> <li>• It is a plus if you have a qualification for facility management</li> </ul>
English Level	Minimum Communication Level (TOEIC 225-470)
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	JPY - Japanese Yen JPY 6500K - JPY 9000K
Salary Description	<p>Social Insurance Education/ Training Staff accommodation available(Costs to be paid by the applicant)</p>
Holiday Description	<p>paid holiday Congratulatory and condolence leave sick leave</p>

	Childcare leave
Job Contract Period	Full-time employment (trial period: 6 months)
Nearest Station	Kutchan Station