

Job Detail

Staff Level

Position Title	[Chinese] Human Resources and General Affairs Officer/Toy Manufacturer/Annual Salary 4-5.5 Million Yen/Full-time Employee @ Toranomon
Recruiter Company	GLOBALPOWER Inc. / 株式会社グローバルパワー
Company Name	Company name is private
Activated / Updated	2024-05-09 / 2024-05-09
Job Type	General Affairs/HR/Legal - HR (Recruiting)
Industry	Games
Location	Asia Japan Tokyo
Job Description	<ul style="list-style-type: none">- Collaborate with each department to compile recruitment conditions• Counter support for each recruitment media and human resource agent• Interview schedule adjustment• Contacting job seekers• Joining process support• Recruitment planning support• Recruitment reporting support to the Chinese headquarters Such
Company Info	<p>A joint venture between a Chinese art toy figure manufacturer and a Japanese figure sales company.</p> <ul style="list-style-type: none">• Sales of art toys/figures• Hosting character events• Development of figure vending machines <p>Collaborating with various artists, mainly from Asia, we continue to produce a wide variety of collection items centered around trading figures.</p> <p>We have installed over 1,000 figure vending machines in China. We are expanding our operations to 22 countries and regions, including 63 major cities in China, Europe, Southeast Asia, and Australia.</p>
Working Hours	10:00~19:00
Qualifications	<p>■Required skills</p> <ul style="list-style-type: none">• Human resources experience at a Japanese company (more than 1 year) <p>*Particular emphasis will be placed on experience in dealing with recruitment media and human resources agents.</p> <p>■Welcome skills</p> <ul style="list-style-type: none">• Practical experience in human resources development and training <p>■Portrait</p> <ul style="list-style-type: none">• Those who have organizational skills, coordination skills, communication skills, and the ability to solve problems responsibly.
Japanese Level	Fluent(JLPT Level 1 or N1)
Chinese Level	Native Level
Salary	JPY - Japanese Yen JPY 4000K - JPY 5500K
Salary Description	<p>Monthly salary: 260,000~360,000</p> <ul style="list-style-type: none">• Salary increase: Yes (twice a year)• Bonus: Yes (twice a year)• Complete social insurance• Transportation expenses provided
	<ul style="list-style-type: none">• Saturdays, Sundays, holidays

Holiday Description	• Summer vacation, year-end and New Year vacation, congratulatory and condolence vacation, etc.
Job Contract Period	Full-time employee (trial period: 3 months)
Nearest Station	Toranomon Station (5 minutes walk)

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