

Job Detail

Staff Level

Position Title	[Chinese] Human Resources and General Affairs Officer/Toy Manufacturer/Annual Salary 4-5.5 Million Yen/Full-time Employee @ Toranomon
Recruiter Company	GLOBALPOWER Inc. / 株式会社グローバルパワー
Company Name	Company name is private
Activated / Updated	2024-05-09 / 2024-05-09
Job Type	General Affairs/HR/Legal - HR (Recruiting)
Industry	Games
Location	Asia Japan Tokyo
Job Description	<ul style="list-style-type: none"> - Collaborate with each department to compile recruitment conditions • Counter support for each recruitment media and human resource agent • Interview schedule adjustment • Contacting job seekers • Joining process support • Recruitment planning support • Recruitment reporting support to the Chinese headquarters <p>Such</p>
Company Info	<p>A joint venture between a Chinese art toy figure manufacturer and a Japanese figure sales company.</p> <ul style="list-style-type: none"> • Sales of art toys/figures • Hosting character events • Development of figure vending machines <p>Collaborating with various artists, mainly from Asia, we continue to produce a wide variety of collection items centered around trading figures.</p> <p>We have installed over 1,000 figure vending machines in China. We are expanding our operations to 22 countries and regions, including 63 major cities in China, Europe, Southeast Asia, and Australia.</p>
Working Hours	10:00~19:00
Qualifications	<p>■Required skills</p> <ul style="list-style-type: none"> • Human resources experience at a Japanese company (more than 1 year) <p>*Particular emphasis will be placed on experience in dealing with recruitment media and human resources agents.</p> <p>■Welcome skills</p> <ul style="list-style-type: none"> • Practical experience in human resources development and training <p>■Portrait</p> <ul style="list-style-type: none"> • Those who have organizational skills, coordination skills, communication skills, and the ability to solve problems responsibly.
Japanese Level	Fluent(JLPT Level 1 or N1)
Chinese Level	Native Level
Salary	JPY - Japanese Yen JPY 4000K - JPY 5500K
Salary Description	<p>Monthly salary: 260,000~360,000</p> <ul style="list-style-type: none"> • Salary increase: Yes (twice a year) • Bonus: Yes (twice a year) • Complete social insurance • Transportation expenses provided
	<ul style="list-style-type: none"> • Saturdays, Sundays, holidays

Holiday Description	• Summer vacation, year-end and New Year vacation, congratulatory and condolence vacation, etc.
Job Contract Period	Full-time employee (trial period: 3 months)
Nearest Station	Toranomon Station (5 minutes walk)

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