

## Job Detail

Manager Level

Position Title	Clinical Project Associate Director (Non-Oncology)
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-05-02 / 2024-05-02
Job Type	Medical/Pharmaceutical/Bio/Fabric/Food - Clinical R & D
Industry	Pharmaceuticals
Location	Asia Japan Tokyo
Job Description	<p>* The Associate Director of Project Management leads a team of Project Managers for Rare Disease and Neuroscience Drug Development Studies on behalf of Global Bio-tech sponsors.</p> <p>* ICCC services, Protocol and Regulatory Submission Consultation.</p> <p>Description</p> <p>1 Leadership: Lead and mentor a team of associate project managers and clinical trial managers to ensure successful execution of projects within established time-lines, budgets, and quality standards.</p> <p>2 Project Oversight: Oversee all aspects of project management activities for non-oncology projects, including project planning, budgeting, resource allocation, risk management, and time-line adherence.</p> <p>3 Client Engagement: Serve as the primary point of contact for clients regarding project progress, issues, and resolutions. Build and maintain strong relationships with global bio-tech companies to ensure client satisfaction and repeat business.</p> <p>4 Cross-functional Collaboration: Collaborate closely with cross-functional teams including clinical operations, regulatory affairs, data management, and medical affairs to ensure seamless execution of projects.</p> <p>5 Process Improvement: Continuously evaluate and optimize project management processes and procedures to enhance efficiency, quality, and client satisfaction.</p> <p>6 Compliance: Ensure compliance with regulatory requirements, company policies, and industry standards throughout all project management activities.</p> <p>7 Team Development: Provide ongoing training, coaching, and development opportunities to team members to enhance their project management skills and career growth.</p> <p>Profile</p> <p>Preferred Qualifications:</p> <p>*</p> <p>Bachelor's degree in a scientific field (e.g., biology, chemistry, pharmacology, etc.)</p> <p>* Extensive experience in project management within the pharmaceutical or biotechnology industry, with a focus on rare disease and neuroscience drug development preferred.</p> <p>* Fluency in Japanese and business-level English is essential for effective communication with clients and internal stakeholders.</p> <p>* Strong leadership skills with the ability to motivate and develop a high-performing team.</p>

	<p>* Excellent organizational, analytical, and problem-solving abilities.</p> <p>* Proven track record of successfully managing multiple projects simultaneously while meeting deadlines and budget constraints.</p> <p>* Knowledge of relevant regulatory guidelines and industry best practices in drug development.</p> <p>* Strong interpersonal and communication skills with the ability to build relationships and collaborate effectively across diverse teams and cultures.</p> <p>Preferred Qualifications:</p> <p>*</p> <p>Master's degree or higher in a scientific or business-related field.</p> <p>*</p> <p>Project Management Professional (PMP) certification or equivalent.</p> <p>*</p> <p>Experience working in a global CRO environment.</p> <p>*</p> <p>Experience working with rare disease and neuroscience drug development projects.</p> <p>*</p> <p>Proficiency in additional languages is a plus.</p> <p>Job Offer</p> <p>* Candidates for the Associate Director of Project Management role can expect competitive salary packages commensurate with experience and qualifications, comprehensive benefits including health-care coverage, retirement plans, and bonus incentives.</p> <p>* This role provides a unique opportunity to lead a team in a rapidly expanding global CRO, specializing in rare disease and neuroscience drug development, with exposure to diverse projects and clients, making it an attractive choice for candidates seeking growth, challenge, and impact in their careers.</p> <p>Page Group Japan is acting as an Employment Agency in relation to this vacancy.</p>
Company Info	* Global Contract Research Organization (CRO) specializing in Rare Disease and Neuroscience Drug Development for global bio-tech companies.
Working Hours	Monday - Friday 09:00 - 18:00
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Native Level
Salary	Depends on experience