

Job Detail

Staff Level

Position Title	Public relations using SNS
Staff Company	Sogo Career Option Co., Ltd.
Company Name	Company name is private
Activated / Updated	2024-05-09 / 2024-05-13
Job Type	Planning/Marketing/PR - Publicity/IR Education/Training/Language Specialist - Interpreter Education/Training/Language Specialist - Translator
Industry	Employment Agency
Location	Asia Japan Tokyo
Job Description	<p>[Public relations using SNS] We will use various SNS to promote our company and recruit overseas talent. We will visit companies that employ overseas talent, provide interpretation support for the talent, and participate in meetings with the companies. We will also perform translation and interpretation work using our language skills.</p> <ol style="list-style-type: none"> 1. Promoting our company and recruiting overseas talent using SNS 2. Attending interviews for specific skills (interpretation work) 3. Translating documents and interpreting talent 4. Supporting the employment and life of overseas talent from contracted companies 5. Meetings with contracted companies 6. Accompanying sales development to new companies
Company Info	<p>No experience required! Working as a full-time employee♪ Public relations activities and recruitment of overseas human resources using SNS!</p> <p>This job is recommended for people who are good at SNS and who like interacting with people♪ You can use your language skills to work! We will disseminate core information that can only be understood by living in Japan for overseas human resources who want to work in Japan. Seniors from various countries are also active! It's a clean and bright workplace where it's easy to ask questions about things you don't understand and where you can follow up with each other.</p> <p>People who are good at managing SNS and shooting videos are active. Regardless of nationality, people who like to communicate with overseas personnel are active.</p>
Working Hours	[Day shift] 9:00-18:00 (60-minute break) *May be based on working hours at the company you are visiting *Work 5 days a week *Overtime may vary depending on the month
Qualifications	<p>Technology/Humanities/International Affairs public relations</p> <ul style="list-style-type: none"> • Those who have graduated from university or graduate school • Japanese level: N2 required (certificate required) • Japanese is at business level or higher • Ability to use business honorific language in Japanese • Ability to read and write Japanese (kanji, hiragana, katakana) <p>*People who can handle the relevant work, such as technology, humanities knowledge, international work, etc. *Those who can work in Japan</p>
Japanese Level	Business Level(JLPT Level 2 or N2)
Hour Salary	JPY - Japanese Yen 1156JPY
Estimated Annual Salary	By employment history and skills

Salary Description	<p>[University graduate/starting salary] Monthly salary 185,000 yen (until September 30, 2024)</p> <p>[After six months/monthly salary] Monthly salary 230,000 yen (from October 1, 2024)</p> <p>[Monthly income example] 240,000 yen</p> <p>*The example monthly income includes the following allowances.</p> <ul style="list-style-type: none"> • 30 hours of overtime per month (40,000 yen) • Regional allowance (15,000 yen) *Payable until September 30, 2024 <p>*There is a difference between salary and take-home pay due to income tax, municipal tax, etc.</p> <p>【Welfare】</p> <p>Social insurance/employment insurance/worker's compensation insurance</p> <p>annual paid leave</p> <p>Childcare leave, nursing care leave, paid leave, summer vacation, year-end and New Year holidays available</p> <p>Bonuses available (twice a year)</p> <p>Salary increase available (company regulations apply)</p> <p>Commuting expenses provided (company regulations apply)</p> <p>Regional allowance available (15,000 yen/month) *Payable until September 30, 2024</p>
Holiday Description	<p>Closed on Saturdays, Sundays, and holidays (including summer vacation and year-end and New Year holidays)</p> <p>*Company calendar available</p> <p>*Working hours may correspond to the contracted company.</p>
Job Contract Period	We will inform you of the selection procedure, so please apply.
Nearest Station	5 minutes walk from Shinjuku Station