

## Job Detail

Staff Level

Position Title	HRBP - IT
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-05-02 / 2024-05-02
Job Type	General Affairs/HR/Legal - HR ( Institution-building )
Industry	IT - Other
Location	Asia Japan Tokyo
Job Description	<p>As an HRBP, you will be responsible for one of the company's cor business units. You will be flexibly devising human resources strategies while overseeing aspects such as personnel systems, talent development, performance management, succession planning and employee relations.</p> <p>Description</p> <ul style="list-style-type: none"> <li>* Planning and execution of various HR systems and initiatives</li> <li>* Formulation and management of employment regulations and HR-related regulations for Japan</li> <li>* Localization and implementation of policies and systems for the Japan office</li> <li>* Management, improvement, and modification of payroll and welfare programs</li> <li>* Management and analysis of HR data</li> <li>* Taking care of Employee Relations (ER) issues</li> <li>* Handle Performance Management</li> </ul> <p>Profile</p> <ul style="list-style-type: none"> <li>* Bachelors degree</li> <li>* Fluent in Japanese and business level English</li> <li>* Recent HR Business Partner (HRBP) or HR Generalist experience</li> <li>* Excellent communication skills with leadership and business executives</li> <li>* Proficiency with MS Office and HR-related systems</li> <li>* Experience with HR-related systems</li> </ul> <p>Job Offer</p> <ul style="list-style-type: none"> <li>* Competitive package depending on experience</li> <li>* Flexible working style includes WFH (up to 2 times) and flextime</li> <li>* Work with the rest of the HR team in Japan and overseas</li> </ul> <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Mika Lumayag on +813 6627 6059</p>
Company Info	The client is a multinational company with strong presence in Asia.
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Native Level
Salary	Depends on experience