

Job Detail

Staff Level

Position Title	HR Generalist - IT
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-05-02 / 2024-05-02
Job Type	General Affairs/HR/Legal - HR (Institution-building)
Industry	Software (Consignment Development)
Location	Asia Japan Tokyo
Job Description	<p>As an HR Generalist, you will be supporting the Japan team in day to day HR planning and execution.</p> <p>Description</p> <ul style="list-style-type: none"> * Main contact person for HR * Internal and stakeholder management * Responsible for day to day HR management while working with the rest of the HR team * Make sure that policies are in line with local labor law * Ensure best practices are being upheld in all locations <p>Profile</p> <ul style="list-style-type: none"> * Fluent in both spoken and written English and Japanese * At least 5 years of HR experience, adeptly managing a wide array of start-up HR responsibilities. * Understanding of Japan's HR best practices, regulations, and employment statutes. * Embodies an entrepreneurial spirit, driven by a fervent commitment to shaping company culture. * Demonstrates outstanding communication, persuasive prowess, and analytical acumen. <p>Job Offer</p> <ul style="list-style-type: none"> * Competitive package including incentives * Super flexible working environment <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Mika Lumayag on +813 6627 6059</p>
Company Info	The client is an IT company with a casual and flexible work environment.
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Native Level
Salary	JPY - Japanese Yen JPY 5000K - JPY 9000K