

## Job Detail

Manager Level

Position Title	[In-house SE] Project planning, management/Large project lead/Full flex
Recruiter Company	レバレッジズ株式会社/Leverages Co., Ltd.
Company Name	Company name is private
Activated / Updated	2024-04-04 / 2024-04-25
Job Type	IT (Mainframe) - Project Manager
Industry	
Location	Asia Japan Tokyo
Job Description	<p>[Business content] You will be primarily responsible for promoting DX within the company while involving related departments and departments and leading team members.</p> <p>&lt;Specific job details&gt;</p> <p>■Project planning and management for promoting DX in the entire school division In order to solve problems, you will set issues and carry out the entire project, including project planning, promotion of business reform, implementation of CRM/MA/data analysis platform, and on-site deployment.</p> <p>■Management of teams and projects There are two teams involved in information systems in the school division.</p> <ul style="list-style-type: none"><li>• CRM (4 people: a team that mainly handles work in areas close to the customer front, such as Salesforce, Marketo, and data analysis platforms)</li><li>• MIT (5 people: team mainly responsible for back-office operations such as core business systems)</li></ul> <p>When you join the company, you will be assigned to the CRM team, but in collaboration with MIT, you will also be responsible for planning and implementing IT strategies for the overall optimization of the school division, as well as leading large-scale projects across divisions and divisions. I'll enjoy having this.</p> <p>■Control of related partners and vendors In improving and operating the portal site for students, we will work with outsourced vendors to improve the UX for students.</p> <p>■Response to site needs and user support (as necessary) We compile system modification requests from customers and in-house staff, and handle them as repair projects by outsourcing or in-house production.</p> <p>In addition, we will respond to inquiries and various requests from on-site users regarding the CRM, MA, and data analysis platforms that have been introduced, and provide operational support.</p>
Company Info	<p>The company was established in 1992 with the mission of creating and transforming society by creating an ecosystem of "people," "money," and "chee" related to management. Since then, we have supported many business people through a wide range of businesses, including business graduate schools and school programs aimed at developing business leaders, corporate training programs and online learning services, publishing and venture capital businesses. In addition to our domestic business, we are also expanding into overseas markets such as the US, EU, and Asia.</p>
Working Hours	<ul style="list-style-type: none"><li>• 10:00-18:30</li><li>• 60 minutes break</li><li>• Core time 14:00-15:00</li><li>• Overtime work available</li><li>• Fixed overtime 55 hours</li></ul>
	<p>[Required requirements]</p> <p>&lt;Experience&gt;</p> <ul style="list-style-type: none"><li>• 3 years or more of management experience (preferably Sler or information systems department of a business company)</li></ul> <p>■Experience with any of the following</p> <ul style="list-style-type: none"><li>• PM experience in system implementation projects</li><li>• Series of work experience from requirements definition, design, development, testing, and operation in system implementation projects</li><li>• Experience in utilizing and operating CRM systems such as Salesforce and Marketo</li></ul> <p>&lt;Business skills&gt;</p> <ul style="list-style-type: none"><li>• Logical thinking ability (information organization, summarizing ability,</li></ul>

Qualifications	<p>hypothesis building ability, analytical ability, etc.)</p> <ul style="list-style-type: none"> <li>• Communication skills (ability to communicate clearly even to people without IT knowledge)</li> <li>• Project management ability (man-hour management, problem solving lead, recovery support when trouble occurs, etc.)</li> </ul> <p>[Welcome requirements]</p> <ul style="list-style-type: none"> <li>• Upstream experience in system development as a Sler</li> <li>• Experience in upstream processes such as PM in the information systems department</li> <li>• IT strategy planning experience</li> <li>• Salesforce operation experience/Salesforce certification (advanced level) holder</li> <li>• MA operation experience (Marketo is preferred)</li> <li>• Marketing work experience (email marketing experience preferred)</li> <li>• Experience in implementing BI tools and data analysis infrastructure</li> <li>• BPR work experience</li> <li>• Experience in planning, implementing, and operating web services</li> <li>• Design work experience</li> </ul>
English Level	None
Japanese Level	Native Level
Chinese Level	None
Salary	JPY - Japanese Yen JPY 7000K - JPY 15000K
Salary Description	<ul style="list-style-type: none"> <li>• Annual salary system</li> <li>• Monthly salary 583,333 to 1,250,000 yen</li> <li>• Basic salary 424,242 to 909,090 yen</li> <li>• Fixed overtime allowance 159,091 to 340,910 yen</li> <li>• Commuting allowance: 100,000 yen/month</li> <li>• Overtime allowance</li> <li>• Salary increase once a year (July)</li> </ul> <p>*Those who have been employed for more than six months are eligible for the profit sharing system. (Paid twice a year according to company regulations)</p>
Holiday Description	<ul style="list-style-type: none"> <li>• 120 days off per year</li> <li>• Two-day weekend system (Saturday and Sunday)</li> <li>• paid holiday</li> <li>• New Year holidays (December 29th to January 4th)</li> <li>• Marriage leave</li> <li>• Bereavement leave</li> <li>• Disaster volunteer leave</li> <li>• Maternity/childcare leave</li> <li>• Sabbatical leave</li> </ul>
Job Contract Period	<ul style="list-style-type: none"> <li>• Trial period 3 months</li> <li>• During the trial period: In order to adapt to the work characteristics, the organization, and build relationships with those around you, you will be expected to come to work every day during the onboarding period (3 months after joining the company).</li> </ul>