

## Job Detail

Staff Level

Position Title	Talent Acquisition - Top global luxury brand
Recruiter Company	Michael Page International Japan K.K./マイケル・ページ・インターナショナル・ジャパン株式会社
Company Name	Company name is private
Activated / Updated	2024-05-02 / 2024-05-02
Job Type	General Affairs/HR/Legal - HR (Recruiting)
Industry	Luxury Goods
Location	Asia Japan Tokyo
Job Description	<p>This newly created Talent Acquisition would make a major impact in attracting top talent on the corporate and retail side in Japan and the APAC region for one of the most well-respected, industry-leading luxury brands in the world.</p> <p>Description</p> <ul style="list-style-type: none"><li>* Collaborate with hiring managers to understand staffing needs and develop recruitment strategies aligned with the company's goals.</li><li>* Source, attract, and screen candidates through various channels, including job boards, social media, networking events, and referrals.</li><li>* Conduct initial interviews and assessments to evaluate candidate qualifications, skills, and cultural fit.</li><li>* Coordinate and schedule interviews with hiring managers and key stakeholders, ensuring a smooth and efficient recruitment process.</li><li>* Manage candidate communication and provide timely updates throughout the recruitment life cycle.</li><li>* Maintain accurate and up-to-date candidate records in the applicant tracking system (ATS) or recruitment database.</li><li>* Assist in the negotiation of job offers and coordinate the onboarding process for new hires.</li><li>* Stay updated on industry trends, best practices, and legal requirements related to talent acquisition.</li><li>* Support the development and implementation of employer branding initiatives to attract top talent.</li><li>* Collaborate with HR colleagues on various talent management initiatives, such as workforce planning, employee retention, and diversity and inclusion programs.</li><li>* Provide guidance and mentorship to junior members of the TA team, fostering their professional growth and development.</li><li>* Participate in special projects and initiatives aimed at enhancing the overall recruitment and talent acquisition strategy for the organization.</li></ul> <p>Profile</p> <p>Requirements:</p> <ul style="list-style-type: none"><li>*</li></ul> <p>Experience in recruitment activities from sourcing to interviewing and onboarding</p> <ul style="list-style-type: none"><li>* stakeholder management</li><li>*</li></ul> <p>Strong in administration and operations</p> <ul style="list-style-type: none"><li>*</li></ul> <p>Passionate about attracting the best talents to contribute to the growth of the business</p> <ul style="list-style-type: none"><li>*</li></ul> <p>Demonstrates commitment to achieving goals</p> <ul style="list-style-type: none"><li>* Bachelor's Degree</li><li>*</li></ul> <p>Values teamwork</p>

	<p>*</p> <p>Native-level Japanese proficiency (speaking, reading and writing)</p> <p>*</p> <p>Valid work permit in Japan</p> <p>Nice to have:</p> <ul style="list-style-type: none"> <li>* Experience working at luxury brands</li> <li>* Experience in retail (store sales)</li> <li>* Proficiency in English (Being an English speaker would broaden the scope of responsibilities)</li> </ul> <p>Job Offer</p> <ul style="list-style-type: none"> <li>* Competitive salary and performance-based bonuses</li> <li>* Flexible work arrangements, including remote work options and flexible hours</li> <li>* Paid time off, including vacation days, sick leave, and holidays</li> <li>* Professional development opportunities, such as training programs, workshops, and tuition reimbursement</li> <li>* Employee discounts on company products or services</li> <li>* Parental leave and family-friendly policies, such as childcare assistance or parental support programs</li> <li>* Opportunities for career growth and advancement within the company</li> <li>* Company-sponsored social events, team-building activities, and employee recognition programs</li> <li>* career progression</li> <li>* mobility opportunities</li> <li>* prestigious company</li> <li>* product discounts</li> </ul> <p>To apply online please click the 'Apply' button below. For a confidential discussion about this role please contact Jeff Henderson on +813 6627 6055</p>
Company Info	<p>A globally renowned fashion house known for its luxurious and innovative designs, synonymous with high-end sophistication and style. With a rich heritage spanning decades, this company has carved a niche in the fashion industry through its iconic creations and unparalleled craftsmanship. Embracing creativity and pushing boundaries, it consistently sets trends and influences the world of fashion. With a strong global presence, it caters to discerning customers seeking elegance and exclusivity. Committed to excellence and quality, it continues to redefine luxury in the modern era, captivating audiences with its timeless allure and attention to detail. There are 1000 employees across Japan, with over 150 employees based in the Tokyo office.</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Fluent(JLPT Level 1 or N1)
Salary	JPY - Japanese Yen JPY 7000K - JPY 11000K