

## Job Detail

Entries Level

Position Title	Accounting/Chinese chemical trading company/Using Chinese/Toranomon
Recruiter Company	Fellowship co.,ltd.
Company Name	Company name is private
Activated / Updated	2024-03-29 / 2024-04-10
Job Type	Finance/Accounting - Accounting
Industry	Wholesale Trade/Import-Export
Location	Asia Japan Tokyo
Job Description	<p>Use your accounting experience to work at a Chinese company!</p> <ul style="list-style-type: none"><li>• Cash management</li><li>• calculation of expenses</li><li>• Voucher recording/organizing</li><li>• Management of accounts receivable and payables</li></ul>
Company Info	<p>Our company handles a wide range of functional materials and fine chemical products from upstream to downstream. By teaming up with excellent partner companies in China, we respond to a variety of customer requests, including raw material proposals, product development, quality improvements, and cost reductions.</p> <p>[Second-hand smoking measures available] No smoking indoors</p>
Working Hours	9:00-18:00 (1 hour break)
Qualifications	<p>【Prerequisite】</p> <ul style="list-style-type: none"><li>• Have experience in finance or accounting</li><li>• Chinese (business level)</li><li>• Japanese (everyday conversation level)</li></ul> <p>[Welcome conditions]</p> <ul style="list-style-type: none"><li>• Internet BK usage experience</li><li>• Office work experience</li><li>• Those who are good with numbers</li></ul>
Japanese Level	Business Level(JLPT Level 2 or N2)
Chinese Level	Daily Conversation Level
Salary	Depends on experience
Salary Description	Hourly wage 1400~1600 yen
Holiday Description	Complete 2-day week (Saturdays, Sundays, and public holidays)
Job Contract Period	Temporary employee
Nearest Station	Toranomon Station 5 minutes walk