

Job Detail

Staff Level

Position Title	[Shizuoka/Hamamatsu] General material operations of the material department *Listed company
Recruiter Company	IT JOBS in Japan
Company Name	Company name is private
Activated / Updated	2024-04-23 / 2024-04-23
Job Type	Administrative - Logistics/Materials & Purchase Control Electronics (Appliance/Semiconductor) - Production Control
Industry	Precision, Measuring Equipment
Location	Asia Japan Shizuoka
Job Description	<ul style="list-style-type: none"> ■ Dealing with business partners <ul style="list-style-type: none"> • Business partner selection • Quotation request/obtainment/analysis • order • Delivery date management and reminders • Production capacity confirmation and verification • Cost negotiation ■ Internal support <ul style="list-style-type: none"> • Overseas factory support (cost reduction, parts procurement support) • Obtain sample parts quotation • Sample parts arrangement • Environmental data acquisition • Summarize each data and create presentation materials
Company Info	<p>Listed on the Tokyo Stock Exchange Prime Market / No.1 global share in miniature ball bearings / No.1 global share in LED backlights, aircraft parts, and HDD parts ~</p> <p>No smoking indoors as a general rule</p>
Working Hours	08:30-17:15
Qualifications	<p>Required experience/required skills:</p> <ul style="list-style-type: none"> • Practical experience in materials and production management • Those who can travel overseas <p>Desirable experience/skills:</p> <ul style="list-style-type: none"> • Practical experience in production management and materials • Communication in English: Ability to communicate via email <p>- Experienced in overseas business trips (assignment)...This is not required, but if you would like to hear the details of the overseas work before making a decision, please let us know.</p>
English Level	Minimum Communication Level (TOEIC 225-470)
Japanese Level	Business Level(JLPT Level 2 or N2)
Chinese Level	None
Salary	JPY - Japanese Yen JPY 4000K - JPY 7000K
Salary Description	<p>Fully equipped with social insurance</p> <p>Full transportation allowance</p> <p>Asset accumulation savings system</p> <p>Recreation facility</p>
Job Contract Period	Full-time employment Trial period: 6 months (treatment remains unchanged)

Nearest Station

- ◆Private car commuting possible...Full transportation expenses paid, free parking available
- ◆Free commuter bus available...Fukuroi Station - Company (morning/evening)