

## Job Detail

Staff Level

Position Title	[WEB writer] Japanese → English / Send texts to the outside world at an IT company!
Recruiter Company	INBOUND TECHNOLOGY CO.,Ltd /インバウンドテクノロジー株式会社
Company Name	Company name is private
Activated / Updated	2024-04-29 / 2024-05-13
Job Type	Education/Training/Language Specialist - Translator Planning/Marketing/PR - Advertisement/Communication/PR Education/Training/Language Specialist - Interpreter
Industry	IT Consulting
Location	Asia Japan Tokyo
Job Description	<p>&lt;Company Profile&gt; With approximately 2,000 engineers, we are a company that develops various solutions centered on IT infrastructure!</p> <p>&lt;Recruitment type&gt; Translation/Writing</p> <p>job description In preparation for our company's global expansion, we are currently looking for someone to be in charge of translating documents for overseas media, etc.!</p> <p>(detail)</p> <ul style="list-style-type: none"> <li>• Cooperation with PR agencies</li> <li>• English press release creation, distribution, web posting</li> <li>• Discover news from overseas bases (cooperation with overseas sales)</li> <li>• In-house public relations for overseas employees (English company newsletter, etc.)</li> <li>• Creation and management of English "public relations" related content for internal and external websites</li> <li>• Communicate overseas news that may be related to the company internally</li> </ul>
Company Info	<p>◎Many foreign nationals are active!</p> <p>◎Remote work OK!</p> <p>◎We have extensive welfare benefits such as rent assistance!</p>
Working Hours	Flexitime system
Qualifications	<ul style="list-style-type: none"> <li>• Native level Japanese/English speakers</li> <li>• Those with high writing ability</li> <li>• Those who have teamwork ability to work together with existing employees and are able to carry out work responsibly.</li> <li>• Those who have flexibility</li> </ul>
English Level	Fluent (TOEIC 865-)
Japanese Level	Fluent(JLPT Level 1 or N1)
Salary	JPY - Japanese Yen JPY 4000K - JPY 6500K
Job Contract Period	Full-time employment
Nearest Station	Akasaka Station