

Job Detail

Staff Level

Position Title	@Akasaka: Front staff (full-time employee)★120 days off per year★Preferential treatment for those with customer service/sales experience! ★
Recruiter Company	OPEN LOOP PARTNERS, INC.
Company Name	Company name is private
Activated / Updated	2024-03-25 / 2024-03-25
Job Type	Hospitality Business Specialists - Hotel Hospitality Business Specialists - Concierge Hospitality Business Specialists - Reservations Management
Industry	
Location	Asia Japan Tokyo
Job Description	<p>You will be working with a hotel group that operates a variety of hotels, including lodging-based, resort-type, and full-service hotels.</p> <p>This is a front desk staff job at our hotel in Akasaka. Please follow the check-in and check-out procedures for guests staying at the hotel. You will also be patrolling the building, answering the phone, taking reservations over the phone and the internet, and operating PCs. We are used by many overseas customers and welcome those who can speak English.</p>
Company Info	<p>A hotel chain with more than 140 buildings nationwide. Our company has succeeded in turning a number of hotels into the black by making use of the hotel management know-how that we have cultivated over the years.</p> <p>We are a rapidly growing hotel company with many new hotel openings planned for the future.</p>
Working Hours	<p>[Shift example] 7:00~16:00 8:00~17:00 13:00~22:00 16:00~25:00 22:00-7:00 etc.</p>
Qualifications	<ul style="list-style-type: none"> ◆Complete social insurance ◆Scholarship repayment support system (with regulations) ◆Uniform rental ◆Health checkup ◆Congratulations and condolence money ◆Childcare shortened working hours system ◆Nursing care shortened working hours system ◆Qualification acquisition support system ◆Employee discount system, etc. ◆Support for transferees
English Level	Daily Conversation Level (TOEIC 475-730)
Japanese Level	Fluent(JLPT Level 1 or N1)
Chinese Level	Fluent
Salary	JPY - Japanese Yen JPY 3500K - JPY 4500K
Salary Description	<p>Monthly salary 200,000 yen to 420,000 yen *Considering experience and ability *Considering age, experience, and previous salary *Trial period: 3 months (same conditions)</p>

Holiday Description	<ul style="list-style-type: none"> ◆Two-day weekend system ◆119 days off per year (2023) 118 to 123 days depending on the year, 8 to 11 days per month ◆Annual paid leave (10 days in the first year) / Half-day leave system available ◆Special leave (marriage leave, spousal maternity leave, bereavement leave) holidays, birthday holidays, etc.) ◆Long consecutive holidays Up to 10 days in summer, up to 6 days in winter *Depending on the combination of public holidays and paid holidays ◆Nursing care leave, prenatal and postnatal leave, childcare leave ◆Shorter working hours for childcare
Job Contract Period	full-time employment There is a trial period of 3 months (conditions remain the same)
Nearest Station	4 minutes walk from Akasaka Station or 7 minutes walk from Tameike-Sanno Station