

Job Detail

Staff Level

Position Title	We welcome people with any level of English proficiency, reading or writing! [Accounting Department] Accounting / Sheraton Hotels around the world ◇ Discounts available for domestic and international Marriott International group hotels ♪
Company Name	SHERATON GRANDE TOKYO BAY HOTEL
Activated / Updated	2024-03-21 / 2024-03-21
Job Type	Hospitality Business Specialists - Hotel Finance/Accounting - Accounting Finance/Accounting - Accounting/Finance
Industry	Tourism/Hotels, Lodging/Restaurant, Food Services
Location	Asia Japan Chiba
Job Description	You will be responsible for accounting operations such as revenue audits, payments, and accounts receivable in the Sheraton Grande Tokyo Bay Hotel Accounting Department.
Company Info	<p>◆Hotel introduction Sheraton Grande Tokyo Bay Hotel is part of Marriott International, which operates more than 8,000 hotels under 30 brands in 140 countries around the world.</p> <p>It is close to the city center and is the official hotel of a large theme park with 1,016 guest rooms, 5 restaurants, and 14 banquet halls.</p> <p>◆Facilities for employees ・locker room ・ Employee cafeteria ・Rest rooms ・ Nap room ・ Indoor smoking room</p>
Working Hours	9:00am - 6:00pm 8.0 hours actual work, 1.0 hour break. A flexible working hours system (on a monthly basis) with an average of 40 hours per week will be applied.
Qualifications	<p>Those who value open-mindedness and are able to communicate</p> <p>Prerequisite ・ EXCEL beginner level or above (four arithmetic calculations/beginner functions available)</p> <p>Welcome conditions ・ Have practical experience in accounting work</p>
English Level	Daily Conversation Level (TOEIC 475-730)
Japanese Level	Fluent(JLPT Level 1 or N1)
Salary	JPY - Japanese Yen JPY 4000K - JPY 5000K
Salary Description	<p>Monthly salary 200,000 yen to 350,000 yen Preferential treatment depending on experience</p> <p>【allowance】 ・ Overtime allowance (25%, in 1 minute increments) ・ Late night allowance (25%) ・ Incentive system ・ Full transportation expenses paid ・ Social insurance (health/employee pension/workers' compensation/employment insurance applicable)</p> <p>【Welfare】 ・ Use of domestic and international Marriott group hotel discounts ・ Discount for use of hotel restaurant facilities</p>

	<ul style="list-style-type: none"> • Preferential treatment for nearby facilities <p>【treatment】</p> <ul style="list-style-type: none"> • Bonus (once a year, based on company performance and individual performance) • Salary increase (once a year, based on company performance and individual performance) <p>【others】</p> <ul style="list-style-type: none"> • Defined contribution pension system • Employee cafeteria (¥270/meal) Provided on daily menu • Able to commute by car, motorcycle, or bicycle
Holiday Description	Refresh Holidays Paid Holidays Congratulatory or Condolence Leave Child-care Leave Sick Leave
Job Contract Period	Full-time employment: 3 months trial period
Nearest Station	<ul style="list-style-type: none"> • 8 minutes by shuttle bus from Maihama Station on the JR Keiyo Line • Approximately 2 minutes walk from Disney Resort Line "Bayside Station"