

Job Detail

Manager Level

Position Title	[Human Resources] Employee Relations
Recruiter Company	Career Resource Co., Ltd.
Company Name	Company name is private
Activated / Updated	2024-04-16 / 2024-04-16
Job Type	General Affairs/HR/Legal - HR (Institution-building) General Affairs/HR/Legal - Trainer (Education/Training) General Affairs/HR/Legal - Other
Industry	Pharmaceuticals
Location	Asia Japan Hyogo
Job Description	<p>* Improving the workplace environment</p> <ul style="list-style-type: none"> • In order to comply with laws and regulations and provide a comfortable working environment, personnel regulations, attendance and Plan and manage leave and short-time work systems (personal injury/illness, childcare, nursing care), etc. <p>*Consultation regarding workplace environment</p> <ul style="list-style-type: none"> • After understanding the situation, provide HR consultation and coaching to managers and employees, Building smooth interpersonal relationships and team member relationships between employees and within the organization to support. <p>*Support for performance improvement</p> <ul style="list-style-type: none"> • Provide personnel consultation to superiors who are working to improve the performance of their subordinates, Support solutions for improvement.
Company Info	Clinical development, manufacturing, and sales of pharmaceuticals [Countermeasures against passive smoking] No smoking indoors
Working Hours	8:45-17:30 [Flex available] Between 5:00 and 22:00 (minimum working hours per day: 4 hours)
Qualifications	<p>*Person who has experience in any of the following</p> <ul style="list-style-type: none"> • People with 5 or more years of HR experience at a global company • Three years or more of experience as an HR-related consultant <p>*English: Business level</p> <p>*Ability to process large amounts of data and visualize data using MS Excel.</p> <p>*Ability to utilize core human resources systems such as Workday and Tokiwagi.</p> <p>*Law majors welcome</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Native Level
Salary	JPY - Japanese Yen JPY 8000K - JPY 11000K
Salary Description	Social Insurance Commuting/ Transportation Allowance
Holiday Description	Five-Day Workweek Winter Holidays Paid Holidays Congratulatory or Condolence Leave Child-care Leave
Job Contract Period	full-time employee

Nearest Station

3 minutes walk from JR Sannomiya Station, Hanshin/Hankyu Sannomiya Station

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