

## Job Detail

Senior Level

Position Title	global human resources
Recruiter Company	Global Recruitment Specialist
Company Name	Company name is private
Activated / Updated	2024-03-04 / 2024-03-04
Job Type	General Affairs/HR/Legal - HR ( Institution-building ) General Affairs/HR/Legal - HR/Personnel Labor (Payroll/Benefits) General Affairs/HR/Legal - HR (L&R)
Industry	Computer/OA Equipment/Telecommunication Equipment
Location	Asia Japan Tokyo
Job Description	<p>[Business content] Due to our company's global expansion, we are recruiting for our first global personnel position. In the future, you will be responsible for global human resources operations, but when you first join the company, you will be responsible for overall domestic human resources operations as well as overall global operations.</p> <ul style="list-style-type: none"> <li>• Human resources system design at overseas bases</li> <li>• Introduction of personnel system and operation construction</li> <li>• Establishment and implementation of overseas labor management operations</li> <li>• Support for general back office operations at overseas locations</li> <li>• Other general human resources operations</li> </ul> <p>[Rewarding] You will be responsible for starting the Global Human Resources team. The experience gained while building an undeveloped environment from scratch is irreplaceable, and you will be at the forefront of the company's next growth. If you are looking for a new growth environment while making full use of your past experience and knowledge, we would love to work with you.</p>
Company Info	<p>■Future developments MiiTell was released in October 2018, and has been used by about 11,500 users in about two years. The company's future prospects are to boldly draw up business strategies and develop them in detail using Vertical, Horizontal, Parallel, and Geographical layers. I'm working out a strategy. Vertical is "Freeing humans from telemarketing," Horizontal is "Creating AI for business decisions," Parallel is "Deploying from SaaS to PaaS," and Geographical is "Global markets, especially Southeast Asia." We are thinking of "expanding it as quickly as possible." However, without being too fixated on medium- to long-term thinking, we need to be agile in our management strategies and tactics by providing services that are useful to our customers, staying close to them, and exploring where and what kind of opportunities and unmet needs there are. We would like to reflect this in the future.</p>
Working Hours	Flextime system (no core time)
Qualifications	<p>[Required requirements]  <ul style="list-style-type: none"> <li>• Over 5 years of working experience</li> <li>• Have business-level English skills</li> </ul> And those who have experience in any of the following  <ul style="list-style-type: none"> <li>• Practical experience in human resources at a business company (2 years or more)</li> <li>• Global HR or foreign HR consulting company (more than 3 years)</li> <li>• Person who has experience in revising and operating personnel systems as the main person in charge.</li> <li>• Recruitment experience</li> </ul> </p> <p>[Welcome requirements]  <ul style="list-style-type: none"> <li>• Development of personnel system</li> <li>• Experience in data analysis and efficiency improvement PJT</li> <li>• Experience in workshop and event facilitation</li> <li>• Team management experience</li> </ul> </p>

	[Image of the person you are looking for] <ul style="list-style-type: none"> <li>• Empathy with mission vision</li> <li>• Be an embodiment of values</li> <li>• Those who can work with emphasis on teamwork</li> <li>• People who are good at thinking about things logically</li> <li>• People with a strong desire for self-growth</li> </ul>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Business Level(JLPT Level 2 or N2)
Chinese Level	None
Salary	JPY - Japanese Yen JPY 6000K - JPY 10000K
Salary Description	<p>★Conditions will be determined according to your experience and ability.          *Overtime pay will be paid for 45 hours, regardless of whether overtime is worked or not. Additionally, extra wages will be paid additionally for overtime work exceeding 45 hours.</p> <p>(Example) *In the case of annual income divided into 12          Annual income: 6 million yen/monthly: 500,000 yen (basic salary 363,000 + overtime allowance 137,000 yen)</p>
Job Contract Period	After consultation, we plan to hire you as either a full-time employee or a contract employee.
Nearest Station	8 minutes walk from Shibuya Station