

## Job Detail

Staff Level

Position Title	Business proposals related to communications in English
Staff Company	Sogo Career Option Co., Ltd.
Company Name	Company name is private
Activated / Updated	2024-05-09 / 2024-05-09
Job Type	Sales/AE - Advertising/Media Sales Planning/Marketing/PR - Advertisement/Communication/PR
Industry	Telecommunications/Information Services
Location	Asia Japan Tokyo
Job Description	<p>[Business proposal in English regarding communication] We will contact websites, travel agencies, influencers, etc. from all over the world and ask for business alliances. First, look for advertisements and information introducing Japan on overseas sites. Contact the site operator and request a business partnership or product introduction. In addition, we also deal with customers who visit our office. For overseas customers who wish to rent Wi-Fi, we will explain the Wi-Fi rental procedures and rental handling.</p>
Company Info	<p>Contact with people overseas. Reach out to famous influencers and publishers. People with experience in clerical work and customer service will be active. People who like to interact with people are successful. Seniors from China, America, and France are active in the department. ★ Casual office clothes OK! Hair coloring, simple design earrings and nails OK!</p>
Working Hours	[Day shift] 10:00-19:00 (8 hours of actual work) *Work 5 days a week *Overtime is approximately 5 hours per month.
Qualifications	<p>Technical/Humanities/International Affairs Sales</p> <ul style="list-style-type: none"> <li>- Japanese level: N2 equivalent</li> <li>- Ability to use honorific business language in Japanese</li> <li>- Business level or higher in English</li> <li>- Ability to make sales proposals in English</li> <li>- Basic PC operation (experience using Word and Excel)</li> </ul> <p>*Those who can handle the relevant duties, such as technical/humanities/international affairs *Those who can work in Japan</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Business Level(JLPT Level 2 or N2)
Hour Salary	JPY - Japanese Yen 1600JPY
Estimated Annual Salary	By employment history and skills
Salary Description	<p>[Basic hourly wage] 1,600 yen/no transportation expenses [Monthly income example] 268,000 yen *Overtime is calculated based on 5 hours per month. (Includes overtime pay of 12,000 yen) *There is a difference between salary and take-home pay due to income tax, municipal tax, etc.</p> <p><b>【Welfare】</b> Social insurance/employment insurance/worker's compensation insurance</p>

	annual paid leave
Holiday Description	Saturdays and Sundays off (2 days off per week)
Nearest Station	1 minute walk from Higashi-Shinjuku Station on the Toei Oedo Line/Tokyo Metro Fukutoshin Line *Transportation expenses will not be provided.

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