

Job Detail

Staff Level

Position Title	[Full remote!] Risk management consultant
Recruiter Company	TopTech Informatics K.K / トップテック インフォマーティックス株式会社
Company Name	Company name is private
Activated / Updated	2024-04-04 / 2024-04-04
Job Type	Consulting - Business Strategy Consulting Consulting - Other Sales/AE - Corporate Sales
Industry	
Location	Asia Japan Tokyo
Job Description	<p>[Business content]</p> <p>◎You will be in charge of tasks related to risk management design and implementation support for clients, including risk management/BCP system building, effectiveness verification training, and advisory services. Specifically, you will be responsible for a wide range of tasks, including consulting, sales activities, and marketing activities (writing) as shown below.</p> <p>○General work related to risk management consulting</p> <ul style="list-style-type: none"> • Understanding the current situation and analyzing needs through customer interviews • Create a proposal that customizes our solution to provide the optimal solution • Presentation to customers • Project management/customer relations • Problem-solving coaching • Document creation, etc. <p>○Service development work</p> <ul style="list-style-type: none"> • Review of existing services • Planning and proposing new services, etc. <p>○Marketing related work</p> <ul style="list-style-type: none"> • Creation of marketing tools (booklets, etc.) • Risk management article writing • External seminar lecturer/contributed article writing, etc. <p>○Other sales activities (proposing projects to customers, etc.), internal work, etc.</p> <p>*You will be involved in a wide variety of tasks depending on your experience and skills.</p> <p>★Even if you have no experience, after joining the company, you can acquire consultant skills through in-house training and OJT, so you can work with confidence.</p> <p>[Project example] Building a BCP for a major IT company</p> <ul style="list-style-type: none"> • Personnel composition: 4-5 people (1 project manager, 1 QA, 3 consultants) • Project size: 20 million • Correspondence period: 12 months • Implementation content: Regular MTG conducted approximately twice a month (online), interviews, hypothesis formulation, tool design, document creation, facilitation. <p>[Charm of the company and work]</p> <ul style="list-style-type: none"> • Many people change jobs from different industries, and you can use your wide-ranging experience and skills to expand the scope of your work. • In addition to providing consulting, you can experience a wide variety of work such as project proposals, marketing activities, and seminar presentations. • We place emphasis on quality control, and our quality control manager will provide advice on the skills necessary for consulting, including documentation, presentation, and facilitation, and will support your growth.
Company Info	<p>[Business details]</p> <p>◎Consulting related to risk management</p> <ul style="list-style-type: none"> • Company-wide risk management (ERM) construction support • Business continuity (BCP/BCM) construction support • IT governance/IT-BCP • Cyber security • DX/digital risk management service • Support for acquiring ISO certification etc. <p>[Capital] 30 million yen</p>

	[Number of employees] 60 people
Working Hours	<ul style="list-style-type: none"> • 9:00-18:00 (60 minutes break) *Flextime available Core time 11:00-16:00 <ul style="list-style-type: none"> • Overtime work: Yes (average around 20 hours per month)
Qualifications	<p>[MUST] Member class</p> <ul style="list-style-type: none"> ■ Those who have 3 years or more of work experience at a business company and have acquired a certain level of business knowledge (understanding the company's general organization, operations, and departments) <ul style="list-style-type: none"> • Person who has experience in identifying organizational issues of customers (in-house) and promoting solutions by involving people. (Experience in proposal sales to clients, projects involving internal stakeholders, etc. Only sales experience for toC is not acceptable) • Those who have the ability to think logically, correctly understand facts, and have the ability to organize, analyze, and explain in an easy-to-understand manner to others. • Person who has office software skills (Excel, Word, PowerPoint). <p>[MUST] Leader candidate</p> <ul style="list-style-type: none"> • Those who have 5 or more years of work experience at a business company and have acquired a certain level of business knowledge (understanding the company's general organization, operations, departments, and issues) • Person who has experience in identifying organizational issues of customers (in-house) and promoting solutions by involving people. (Experience in proposal sales to clients, projects involving internal stakeholders, etc. Only sales experience for toC is not acceptable) • Person who has team management experience. • Those who have the ability to think logically, correctly understand facts, and have the ability to organize, analyze, and explain in an easy-to-understand manner to others. • Person who has office software skills (Excel, Word, PowerPoint). <p>[WANT] Those who have the following knowledge, skills, and experience are preferred.</p> <ul style="list-style-type: none"> • Those with consulting experience. • Those who have experience in proposing intangible products to major companies. • Those who have experience in making proposals and negotiating with management. • Person who has practical experience in corporate department (particularly corporate planning, general affairs, quality control). • Those who have experience in coordinating between the operations department and the system department. • Those who have English proficiency (TOEIC score of 850 or higher). <p>*Applicants with at least one year of experience studying abroad/working overseas are particularly welcome.</p>
Japanese Level	Native Level
Salary	JPY - Japanese Yen JPY 4500K - JPY 9000K
Salary Description	Fully equipped with social insurance Full transportation allowance Profit share (last year's results: 1 month's salary paid once a year)
Holiday Description	Complete 2-day week (Saturdays, Sundays, and public holidays) Childcare leave paid holiday winter vacation summer vacation Congratulatory and condolence leave Family vacation (vacation to express gratitude to loved ones) Influenza (corona) vacation, vaccination vacation
Job Contract Period	Full-time employee (3 months trial period) No changes in treatment or conditions during the trial period