

Job Detail

Staff Level

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| Position Title | [Accounting/IT industry] Official company language is English / 90% are multinational / Platform for foreigners visiting Japan |
| Recruiter Company | INBOUND TECHNOLOGY CO.,Ltd / インバウンドテクノロジー株式会社 |
| Company Name | Company name is private |
| Activated / Updated | 2024-05-15 / 2024-05-16 |
| Job Type | Finance/Accounting - Accounting Finance/Accounting - Accounting/Finance Finance/Accounting - Tax Accounting |
| Industry | IT - Other |
| Location | Asia Japan Tokyo |
| Job Description | <p><Business details> A gourmet platform for tourists visiting Japan that deals with special gourmet experiences, gourmet tours, cooking classes, and restaurant reservations in Japan.</p> <p>Currently, it is targeted at tourists mainly from English-speaking countries, and is increasingly being used by middle-class wealthy people from Europe, America, and Australia. Our platform provides media that allows you to gather information before your trip, food experiences and restaurant reservations while you travel, and e-commerce for food after your trip, helping to make Japan a tourism-oriented nation. We are supporting you.</p> <p>A back office that oversees finance, accounting, legal affairs, labor affairs, and general affairs. We are looking for a project manager who will be needed as we begin preparing for the IPO, including creating governance and regulations.</p> <p>[Business content] - Strengthen system for IPO - Systematization and automation of success cases for in-house services - Monthly/quarterly/annual closing operations - General accounting operations (budget management, credit and debt management, etc.) - Business related to corporate law and tax declarations - Audit-ready - Some general affairs and labor duties</p> |
| Company Info | ◎Official language is English ◎Global environment |
| Working Hours | Flexible working (no core time) |
| Qualifications | <p>[Required skills] - Experience in financial settlement work</p> <p>[Welcome skills] - 3 years or more of accounting experience at a startup or venture - Experience in promoting efficiency and automation of work using web services and tools - Experience of leading from N-3 period to listing - Experience in back office work other than accounting such as labor and general affairs.</p> |
| English Level | Business Conversation Level (TOEIC 735-860) |
| Japanese Level | Business Level(JLPT Level 2 or N2) |
| Salary | JPY - Japanese Yen JPY 5000K - JPY 8000K |
| Salary Description | • Salary increase available • Bonus twice a year (3% of business division profits returned) |

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| | <ul style="list-style-type: none"> • Complete with various social insurance • Full commuting expenses paid |
| Holiday Description | <ul style="list-style-type: none"> • Complete 2-day week (Saturday and Sunday) ·holiday ·Summer vacation ·New Year holiday ·paid holiday • Birthday vacation 《120 days off per year》 |
| Job Contract Period | full-time employee |
| Nearest Station | Seibu Shinjuku Station |