

## Job Detail

Staff Level

Position Title	[Accounting/IT industry] Official company language is English / 90% are multinational / Platform for foreigners visiting Japan
Recruiter Company	INBOUND TECHNOLOGY CO.,Ltd / インバウンドテクノロジー株式会社
Company Name	Company name is private
Activated / Updated	2024-05-15 / 2024-05-16
Job Type	Finance/Accounting - Accounting Finance/Accounting - Accounting/Finance Finance/Accounting - Tax Accounting
Industry	IT - Other
Location	Asia Japan Tokyo
Job Description	<p>&lt;Business details&gt; A gourmet platform for tourists visiting Japan that deals with special gourmet experiences, gourmet tours, cooking classes, and restaurant reservations in Japan.</p> <p>Currently, it is targeted at tourists mainly from English-speaking countries, and is increasingly being used by middle-class wealthy people from Europe, America, and Australia. Our platform provides media that allows you to gather information before your trip, food experiences and restaurant reservations while you travel, and e-commerce for food after your trip, helping to make Japan a tourism-oriented nation. We are supporting you.</p> <p>A back office that oversees finance, accounting, legal affairs, labor affairs, and general affairs. We are looking for a project manager who will be needed as we begin preparing for the IPO, including creating governance and regulations.</p> <p>[Business content]  - Strengthen system for IPO  - Systematization and automation of success cases for in-house services  - Monthly/quarterly/annual closing operations  - General accounting operations (budget management, credit and debt management, etc.)  - Business related to corporate law and tax declarations  - Audit-ready  - Some general affairs and labor duties</p>
Company Info	◎Official language is English ◎Global environment
Working Hours	Flexible working (no core time)
Qualifications	<p>[Required skills]  - Experience in financial settlement work</p> <p>[Welcome skills]  - 3 years or more of accounting experience at a startup or venture  - Experience in promoting efficiency and automation of work using web services and tools  - Experience of leading from N-3 period to listing  - Experience in back office work other than accounting such as labor and general affairs.</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	JPY - Japanese Yen JPY 5000K - JPY 8000K
Salary Description	<ul style="list-style-type: none"> <li>• Salary increase available</li> <li>• Bonus twice a year (3% of business division profits returned)</li> </ul>

	<ul style="list-style-type: none"> <li>• Complete with various social insurance</li> <li>• Full commuting expenses paid</li> </ul>
Holiday Description	<ul style="list-style-type: none"> <li>• Complete 2-day week (Saturday and Sunday)</li> <li>·holiday</li> <li>·Summer vacation</li> <li>·New Year holiday</li> <li>·paid holiday</li> <li>• Birthday vacation</li> <li>《120 days off per year》</li> </ul>
Job Contract Period	full-time employee
Nearest Station	Seibu Shinjuku Station