

Job Detail

Staff Level

Position Title	[Pair of 2 people] Deputy manager of the hotel
Staff Company	Sogo Career Option Co., Ltd.
Company Name	Company name is private
Activated / Updated	2024-05-30 / 2024-05-30
Job Type	Hospitality Business Specialists - Hotel Hospitality Business Specialists - Hotel Manager
Industry	Tourism/Hotels, Lodging/Restaurant, Food Services
Location	Asia Japan Tokyo
Job Description	<p>[Pair of 2 people] Hotel deputy manager/manager I work as a deputy manager/manager of a business hotel.</p> <ul style="list-style-type: none"> • Customer check-in/check-out support - Accepting reservations by phone (check-in reservations, breakfast service reservations, etc.) • Cleanliness inspection of guest rooms and common areas • Recruitment and salary payment of part-time staff • Education and training for part-time staff <p>•Accounting operations</p> <p>■Example of daily schedule</p> <p><Assistant Manager></p> <p>14:00 Arrive at work 14:30 Check the accommodation room 15:00 Guest check-in available 17:00 Evening party with part-time workers, farewell Next day 0:00: Front desk closing duties, leaving work</p> <p><manager></p> <p>5:00 Go to work 6:00 Breakfast preparation 9:00 Clean up and see off guests 10:00 Sales management 14:00 Handover of duties with deputy manager, leaving work</p> <p>*Guestroom cleaning and linen replacement will be outsourced to a contractor.</p> <p>*We will be hiring part-time workers.</p> <p>*Salary payment will be required for part-time workers. You will be responsible for paying your own salary. The company will only pay a portion of the costs related to recruitment.</p> <p>*Part-time workers will be enrolled in employment insurance and workers' compensation insurance.</p> <p>[Extensive training system]</p> <ul style="list-style-type: none"> • We will provide approximately 50 days of training at the training store according to the curriculum. • Remuneration will be paid during the training. (8,000 yen per person per day/tax included) *Payment will be made in 2 to 3 installments. • Depending on your training proficiency level, you will be able to perform actual work such as sales support at other stores and front desk support. <p>*Before the training, each participant must undergo a medical checkup and submit a health certificate. The consultation fee is paid by the company. (Maximum per person: up to 10,000 yen/tax included)</p> <p>*Before the training, you will be required to obtain the following qualifications: 1) Fire Prevention Management Supervisor (Class A) 2) Food Sanitation Supervisor. Please contact us if it is difficult to obtain one in advance due to your schedule.</p> <p>*All transportation and accommodation costs related to training will be borne by the company. You will be responsible for paying for your own meals during training.</p> <p>*Moving expenses and transportation expenses related to moving from home to work store are the responsibility of the individual.</p>
	<p>You can save a lot of money with a high salary.</p> <p>You can acquire knowledge and skills by working in the hotel business.</p> <p>You can hone many skills such as management skills, part-time staff training, and hospitality by working at a top-class hotel in the industry.</p> <p>Many people with no experience in the industry are active.</p> <p>People who want to start their own business in the future, people who want to acquire high-level business skills, and people who want to save money in a short</p>

Company Info	<p>period of time are active. People who are honest and proactive in everything, and people who are always incorporating new information and devising ways to manage their business are successful.</p> <p>★ Monthly incentives are paid according to performance ♪ Since there are no housing costs, rent, water, or utility costs, a pair can save 20 million yen over four years. A chance to learn business know-how such as how to entertain customers, business etiquette, human resource training, and accounting all at once ☆</p>
Working Hours	<p>[Shift example] <Assistant Manager> 14:00 - 0:00 the next day <Manager> 5:00-14:00 *The above shifts are just examples, and there are no fixed working hours. *You are responsible for creating shifts, setting break times, etc.</p>
Qualifications	<p>Technical/Humanities/International Affairs Assistant Manager -Business level Japanese -Ability to communicate smoothly in Japanese. Ability to use honorific business language in Japanese. -PC skills (Excel, Word, ability to input Japanese in romaji) -Fire Prevention Manager (Class A) *Can be obtained in advance. Please contact us. -Food Hygiene Manager *Can be obtained in advance. Please contact us. *Those who can handle the relevant duties, such as technical/humanities/international affairs *Those who can work in Japan</p>
Japanese Level	Business Level(JLPT Level 2 or N2)
Hour Salary	JPY - Japanese Yen 2500JPY Over
Estimated Annual Salary	By employment history and skills
Salary Description	<p>[Monthly income example] 458,333 yen [Annual income] 5.5 million yen (per person) *Monthly income/monthly income examples are per person. (Amount obtained by dividing annual income by 12 months) *The total amount for the assistant manager and two managers is 916,666 yen per month / 11 million yen per year. *Other allowances will be paid. *There is a difference between salary and take-home pay due to income tax, municipal tax, etc. *You must enroll in various insurances such as National Health Insurance by yourself.</p> <p>【Welfare】 Social insurance/employment insurance/worker's compensation insurance annual paid leave Incentive system available (paid monthly) Training fee available (8,000 yen/day per person) Subsidy for health checkup available (upper limit: up to 10,000 yen per person) *Subsidy will only be provided for the first health checkup conducted before on-boarding training. Preparation of employee dormitory (prepared in the hotel / 1LDK, separate bath and toilet)</p>
Holiday Description	<p>Shift days off *Work shifts can be arranged freely and are adjustable. *Shifts will be arranged by the assistant manager, manager, and hired part-time workers. Holidays will be taken in three-person shifts.</p>
Job Contract Period	We will inform you of the selection procedure, so please apply.
Nearest Station	<p>0 minute commute from company housing to work! We have workplaces in Shinjuku Ward, Tokyo, and all over the country (*excluding Akita, Gunma, Wakayama, Nagasaki, and Saga). *You cannot choose your work location.</p>