

Job Detail

Staff Level

Position Title	English/Overseas sales (export product management, overseas store management, etc.) [Global fashion brand/123 days off per year]
Recruiter Company	Global Leaf Co., Ltd.
Company Name	Company name is private
Activated / Updated	2023-12-15 / 2024-04-09
Job Type	Sales/AE - Foreign Trade Sales Sales/AE - Service Industry Sales Logistics/Retail/Consumer/Fashion - Shop Management/Supervisor
Industry	Fashion/Apparel/Accessory
Location	Asia Japan Tokyo
Job Description	<p>[Business overview] At our company, which operates a global fashion brand, you will be responsible for all overseas sales operations for the brand. The main task is to improve sales, including directly managed overseas shops, franchises, and wholesalers. This is a position where you can play an active role as a member of a world-famous Japanese fashion brand.</p> <p>[Specific job details] ■Confirmation of warehouse status of export products, shipping instructions, shipping data, document creation ■Product follow-up work for overseas stores, sales performance management and strategy planning ■Japanese translation of overseas store sales report and report to department ■Construction management for new store openings and renewals ■Support for overseas exhibitions (selling) (twice a year/Brand seasonal concept, product explanations, etc. to subsidiaries and clients) *This position requires frequent use of English in emails, meetings, etc. *The brand you will be responsible for and the place you will be assigned to will be determined at the time of joining the company.</p>
Working Hours	9:30-18:30 (actual working time: 8 hours 00 minutes)
Qualifications	<p>[Required skills/experience] ■English: Business level (TOEIC 800 points/IELTS 6.5 or above) *Used in conversations, emails, and phone calls. *For foreign nationals, Japanese business level. ■Experience in overseas sales, trading, purchasing, store management, etc. (No number of years required, other industries also possible) ■Basic PC and document creation skills ・Excel (person who can use multiple functions such as SUM, AVERAGE function, four arithmetic operations, pivot table, VLOOKUP) ・Word (document creation, table insertion, mail merge, label printing, etc.) ・PowerPoint (slide creation, image insertion, animation settings, presentation material creation) [Welcome skills/experience] ■Trade-related operations (necessary for shipping/export operations)</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Fluent(JLPT Level 1 or N1)
Salary	JPY - Japanese Yen JPY 4000K - JPY 6000K
	<p>[Salary] Estimated annual income: 3.9 million yen to 5.82 million yen (monthly salary system) ■Basic salary: 254,000 yen to 335,000 yen *Annual salary regulations apply ■Estimated salary: 283,400 yen to 373,775 yen *Overtime allowance will be paid separately depending on the overtime hours worked. [Various allowances/welfare benefits]</p>

Salary Description	<ul style="list-style-type: none"> ■Commuting allowance: Full payment (according to company regulations) ■Retirement allowance system (paid after 3 years of continuous service after being appointed as a full-time employee) ■Employee discount system ■Uniform provision (only for employees working in stores) ■Self-study support system (language/bookkeeping) ■Museum subsidy system ■Membership accommodation facilities ■Membership welfare services ■Comprehensive welfare group term insurance, etc.
Holiday Description	<p>Saturdays, Sundays, holidays (*Several Saturdays a year), paid holidays (granted after 6 months of joining: 10 days in total)</p> <p>Summer vacation, winter vacation, paid vacation, congratulatory and condolence leave, prenatal and postnatal leave,</p> <p>Childcare leave, childcare leave, nursing care leave, etc.</p> <p>*Annual holidays: 123 days</p>
Job Contract Period	<p>Full-time employee (no fixed period) Trial period: 6 months *There is no change in treatment during the trial period.</p>