

Job Detail

Staff Level

Position Title	[International sales - Supply chain administration] Major sports manufacturer/Use your English skills
Recruiter Company	Leverages Career China Co., Ltd
Company Name	Company name is private
Activated / Updated	2024-03-06 / 2024-03-06
Job Type	Manufacturing (Automobile/Plant Engineering/Precision Equipment) - Production Control Logistics/Retail/Consumer/Fashion - Buyer/Warehouse Logistics Logistics/Retail/Consumer/Fashion - Other
Industry	Distribution/Retail
Location	Asia Japan Tokyo
Job Description	<p>[Job summary] We are looking for someone who can immediately work as an SCM in overseas operations.</p> <p>[Job details Job description] (1) Conclusion of outsourcing contracts with domestic and overseas suppliers related to transactions with the overseas sales headquarters Managing contract with supplier for Japan and overseas transaction which related to International Sales department</p> <p>(2) Delivery date negotiation and delivery date management for intermediary products with external factories and our own factories (Niigata, Saitama) based on orders from overseas subsidiaries and overseas agencies Based on received order by overseas subsidiaries and distributors, Managing delivery schedule of intermediate trading</p> <p>(3) Formulation of purchasing plans based on demand forecasts Based on demand analysis, purchasing developing plan</p> <p>(4) Storage and management of inventory assets and implementation of inventory Supervising inventory and storage</p> <p>(5) Ordering, receipt and payment management, and inventory management of trademark protection materials (in collaboration with the Quality Control Department) Handling trademark related process with Quality Control department</p> <p>(6) Master application, registration, and management of handled products Managing application and registration of goods</p>
Qualifications	<p>【Prerequisite】</p> <ul style="list-style-type: none"> • Practical experience related to intermediary (trilateral) transactions with foreign countries (3 years or more) 3+ years experiences of intermediate trading • Strong negotiation skills • Basic PC skills (Excel, Word, PowerPoint) • English (Business level, TOEIC 800+) • Japanese (JLPT N2+) <p>[Welcome conditions]</p> <ul style="list-style-type: none"> • Those who can handle various tasks with a sense of responsibility Strong organizational skills and able to manage priorities and workflow • People who like sports Great for those with passion for sports
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	Depends on experience

Salary Description	<p>【Welfare】</p> <ul style="list-style-type: none"> • Various allowances: Family allowance, housing allowance, overtime allowance, etc. • Salary increase: Once a year (April) • Bonus: Twice a year (July, December) • Social insurance: health insurance, welfare pension insurance, employment insurance, workers' compensation insurance • Welfare benefits: Employee stock ownership system, childcare leave system, nursing care leave system, employee travel, etc. • Other: Smoking is prohibited throughout the company, and smoking is recommended for the health of our employees. <ul style="list-style-type: none"> • Allowances: Family allowance, housing allowance, overtime allowance, etc. • Salary raise: Once a year (April) • Bonus: Twice a year (July and December) • Social insurance: Health insurance, employee pension insurance, unemployment insurance, workers accident compensation insurance • Benefits: Employee stock ownership program, childcare leave, nursing care leave, company trips, etc. • Others: Smoking is prohibited throughout the company's facilities and is discouraged for the health of employees.
Holiday Description	2 days off per week (closed on Saturdays, Sundays, and holidays)