

Job Detail

Staff Level

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| Position Title | [Tokyo] Expanding business with in-house SE power to attract customers and diversified IT solutions! |
| Recruiter Company | WORKPORT, inc. |
| Company Name | Company name is private |
| Activated / Updated | 2024-04-04 / 2024-04-10 |
| Job Type | IT (Other) - IT Help Desk IT (Other) - In-house System Operator |
| Industry | |
| Location | Asia Japan Tokyo |
| Job Description | <p>[Job summary] You will be stationed at the parent company and will be entrusted with a wide range of in-house SE work.</p> <p>[duty details] <Infrastructure services> Provision and management of various information devices used by client employees Maintenance and management of client internal network Operation and maintenance of information security Creation of manuals for users</p> <p><Target customer area> • Information system department of a company listed on the prime market</p> <p>【charm】 • Since most of our projects are prime projects, we can directly help customers solve their problems themselves. • Be involved in the launch phase of infrastructure support services for the information systems department • Depending on your wishes, it is possible to build a career related to business promotion from pre-sales to upstream processes such as project management.</p> |
| Company Info | no smoking indoors |
| Working Hours | 9:00-18:00 |
| Qualifications | <p>[required] Experience with any of the following</p> <ul style="list-style-type: none">• Experience in the information system department• Experience in services for information systems department• System operation and help desk experience <p>[Optional] • Experience in proposing introduction plans for PC/server/network/security, etc. • Experience in operating PC/server/network etc., in-house help desk experience • Experience in proposing introduction plans for groupware such as Microsoft 365 and other business applications. • Experience in requirement definition</p> |
| Japanese Level | Business Level(JLPT Level 2 or N2) |
| Salary | JPY - Japanese Yen JPY 4000K - JPY 6000K |
| Salary Description | Transportation expenses (up to 20,000 yen per month), optional defined contribution pension system, special rewards, skill improvement support (qualification support) system, stock grant ESOP trust system, health insurance association (Kansai Bunshi Information Industry Health Insurance Association))Available for use of affiliated facilities, various in-house events (year-end parties, general meetings of employees, etc.) |
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| Holiday Description | 124 days off per year, 2 days off per week (Saturdays and Sundays), national holidays, year-end and New Year holidays, paid vacations (10 to 20 days), congratulatory or condolence leave (marriage leave, spouse's childbirth leave, etc.), maternity leave, Childcare leave |
| Job Contract Period | full-time employee |

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