

## Job Detail

Manager Level

Position Title	Head of HR
Recruiter Company	Cornerstone Recruitment Japan K.K.
Company Name	Company name is private
Activated / Updated	2024-03-06 / 2024-03-07
Job Type	General Affairs/HR/Legal - HR (Recruiting) General Affairs/HR/Legal - HR ( Institution-building ) General Affairs/HR/Legal - Other
Industry	Finance - Other
Location	Asia Japan Tokyo
Job Description	<p><b>【JOB RESPONSIBILITIES】</b></p> <p>Develop and implement strategic HR plans and policies to support the company's mission and strategy.</p> <p>Managing on-boarding, assessing, recruiting and other related HR topics</p> <p>Handling employee issues and providing guidance on legal employment subjects and policy interpretation</p> <p>Working in partnership with the management to build a strong HR platform to support our employees better.</p> <p>Engaging effectively with Business Leaders</p> <p>Being able to build and lead a team with HR staff(s).</p>
Company Info	<p><b>【COMPANY OVERVIEW】</b></p> <p>Japanese largest PTS</p> <ul style="list-style-type: none"><li>- Location: Roppongi Itchome area</li><li>- Diverse and inclusive (more than 30 nationalities working in the same office)</li><li>- Flat with close collaboration between staff and management</li></ul>
Qualifications	<p><b>【REQUIREMENTS】</b></p> <p>Minimum 5+ years of experience within an HR department as a Manager</p> <p>Good communication skills facing different level of Stake holders</p> <p>Native level Japanese and fluent level English is a total must</p> <p>Experience as an HR Manager at financial institutions (preferably Security Firms) is a plus.</p>
English Level	Fluent (TOEIC 865-)
Japanese Level	Native Level
Salary	Depends on experience