

## Job Detail

Senior Level

Position Title	Accountant
Recruiter Company	Cornerstone Recruitment Japan K.K.
Company Name	Company name is private
Activated / Updated	2024-03-06 / 2024-03-07
Job Type	Finance/Accounting - Accounting
Industry	
Location	Asia Japan Tokyo
Job Description	<p><b>【JOB RESPONSIBILITIES】</b></p> <ul style="list-style-type: none"><li>• Cash flow management for asset management companies</li><li>• Annual settlement operations, support for preparation of statutory records and tax returns</li><li>• Journal instructions and payment operations for subcontractors</li><li>• Payment related business (*collection of monthly interest payments, payment instructions to trust banks)</li><li>• Checking securities registration statements and offering circulars related to capital increase</li><li>• Cash flow management of investment corporations</li><li>• Reporting to financial institutions</li><li>• Communication with Audit Firm</li><li>• Location: Yaesu</li></ul>
Company Info	<p><b>【COMPANY OVERVIEW】</b></p> Global Investment Firm
Qualifications	<p><b>【REQUIREMENTS】</b></p> <p>Mandatory:</p> <ul style="list-style-type: none"><li>• Practical experience in accounting-related work</li><li>• Person who has bookkeeping level 2 (or equivalent knowledge) or higher</li><li>• PC skill (Excel skill (function V-Lookup level or higher), Word)</li></ul> <p>Desirable:</p> <ul style="list-style-type: none"><li>• Compilation of financial statements at business companies, financial institutions, etc.</li><li>• Bookkeeping and preparation of financial statements at accounting firms and tax accountant offices</li><li>• Accounting and settlement of investment corporations</li><li>• Financial settlement and disclosure work at a listed company</li><li>• Loan-related work at a financial institution (assistant)</li><li>• Business English (mainly reading and writing)</li><li>• Experience with English financial statements is a plus</li></ul>
English Level	Fluent (TOEIC 865-)
Japanese Level	Native Level
Salary	Depends on experience