

## Job Detail

Staff Level

Position Title	[Tokyo: Bilingual Help Desk] A fulfilling work-life balance can be achieved! An IT company aiming for a top-class work environment!
Recruiter Company	WORKPORT, inc.
Company Name	Company name is private
Activated / Updated	2024-05-04 / 2024-05-04
Job Type	IT (Other) - IT Help Desk
Industry	
Location	Asia Japan Tokyo
Job Description	<p>[Job summary] You will be entrusted with customer support for bilingual projects.</p> <p>[duty details] The project will be decided based on experience and time of joining the company. You will be involved in operational projects using Japanese and English. Mainly in user support system operation projects, There are many projects where we support by touching the actual machine.</p> <p>[Project example] • Bilingual help desk work at a major foreign-affiliated pharmaceutical company in Tokyo - Mainly support for client PCs, mobile phones and peripherals - User support mainly uses Japanese, Coordinating with overseas engineers in English</p> <p>◇◆...Attractiveness of working at the company...◆◇ Supporting growth with a full backup system. iPhones loaned to all employees 4600 content that you can freely learn from videos, As an engineer, such as support for obtaining various qualifications "There is plenty of support for career advancement."</p>
Company Info	no smoking indoors
Qualifications	<p>[required] • Those who can speak business level Japanese and English (telephone support, e-mail, documents) • Experience in IT helpdesk or user support (more than 1 year) • Experience in simple troubleshooting of client PC (Windows 10) • Experience solving problems while communicating with overseas teams in English</p>
English Level	Business Conversation Level (TOEIC 735-860)
Japanese Level	Business Level(JLPT Level 2 or N2)
Salary	JPY - Japanese Yen JPY 3000K - JPY 6000K