

Job Detail

Entries Level

Position Title	[Overseas Business Department/China Import] Manufacture of dental instruments/Setagaya Ward/Use your Chinese skills/Visa support/Work in Tokyo
Recruiter Company	Fellowship co.,ltd.
Company Name	Company name is private
Activated / Updated	2024-03-06 / 2024-03-06
Job Type	Administrative - International Affairs Administrative - International Trading
Industry	Medical devices
Location	Asia Japan Tokyo
Job Description	<p>Those who want to make use of Chinese are welcome! You can also use your language skills in the work of importing from China!</p> <p>[Business content]</p> <ul style="list-style-type: none"> • Examination of imported materials, cost reduction, introduction practice • Inspection of imported goods and preparation of acceptance inspection reports • Counter in charge of trade business, customs clearance, and import trade • Communication, negotiation, etc. in Chinese with the person in charge of the local factory in China • Clerical work (sorting invoices, filing, etc.) • Translation, interpreting, etc.
Company Info	<p>Our company manufactures and sells dental equipment and devices as our business, and boasts the top market share in the dental suction industry.</p> <p>[Secondary smoking measures available] No smoking indoors</p>
Working Hours	<p>Transformational work system (monthly basis)</p> <p>(1) 9:00-17:30 <<actual work 7 hours 30 minutes>></p> <p>(2) Only once a week (Monday) 8:30-17:30</p> <p>(3) Break time 60 minutes</p> <p>*Lunch break 12:10-13:00/Afternoon break 15:00-15:10 (total 60 minutes)</p>
Qualifications	<p>【Prerequisite】</p> <ul style="list-style-type: none"> • Chinese business level • Japanese native language level <p>[Welcome conditions]</p> <ul style="list-style-type: none"> • Experience in import/export business
Japanese Level	Business Level(JLPT Level 2 or N2)
Chinese Level	Business Conversation Level
Salary	Depends on experience
Salary Description	<ul style="list-style-type: none"> • Estimated annual income of 3.5 to 4.2 million yen • Complete social insurance • Commuting allowance actual expenses paid: There is an upper limit: 50,000 yen per month • Bonuses: Twice a year (last year's results). Total 4.0 months (result of previous year)
Holiday Description	<p>Annual holiday 113 days</p> <p>*Sundays, holidays, and others</p> <p>*Saturday work once a month (first Saturday)</p> <p>In addition, there are year-end and New Year holidays and summer holidays.</p> <p>* Annual paid leave after 6 months 10 days</p>
Job Contract Period	full-time employee

Nearest Station	About 15 minutes on foot from Oyamada Station on the Tokyu Oimachi Line
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