

## Job Detail

Staff Level

Position Title	オラクル エキスパート トレーナー / Oracle Expert Trainer in Tokyo 【外資系企業 常駐 / Emerge Global】 6 months Contract
Company Name	Emerge Global K.K. / Emerge Global株式会社
Activated / Updated	2023-08-01 / 2023-11-01
Job Type	Education/Training/Language Specialist - Teacher/Instructor Consulting - HR Consulting Consulting - ERP/SAP Consultant
Industry	Outsourcing
Location	Asia Japan Tokyo
Job Description	<p>Emerge is looking for an Oracle Expert Trainer. The project is scheduled to start in July 2023.</p> <p>Job description:</p> <ul style="list-style-type: none"> <li>- Provide professional training</li> <li>- Review, improve, translate and update global work instructions and training documents as needed</li> <li>- Train other trainers on Oracle and facilitation skills</li> <li>- Business document review to understand Oracle usage and Global Design</li> <li>- Train new users, established sites and other trainers</li> <li>- Create training scenarios</li> </ul> <ul style="list-style-type: none"> <li>- The site will determine the translation needs of the training material.</li> <li>- Remote work and domestic and overseas business trips are expected.</li> </ul>
Working Hours	Working hours: 9:00-18:00 (Possibility to set flex time and core time)
Qualifications	<p>Candidates to be considered must be bilingual in Japanese and English and will ideally have experience in and demonstrate the following:</p> <p>Must Have's</p> <ul style="list-style-type: none"> <li>• Be able to start in July and stay for at least 6 months through the end of December 2023.</li> <li>• Have a broad scope of Oracle experience and expertise and understanding of the end-to-end process – we are looking for system experts in the following areas: Commercial OTC, Purchasing PTP, Finance RTR</li> <li>• Deliver training professionally.</li> <li>• Review, improve, translate, and update Global Work Instructions and training documents wherever necessary.</li> <li>• Able to train other trainers in Oracle and facilitation skills.</li> <li>• Able to review business documentation to understand our use of Oracle and the Global Design.</li> <li>• Train new users, established sites, and other trainers.</li> <li>• Creation of real-life training scenarios.</li> <li>• Must be able to work remotely and also travel globally as necessary.</li> <li>• Delivery will be required in local language</li> <li>• Site will determine translation needs of training materials</li> <li>• In country or travel ability (Japan is our focus right now).</li> </ul> <p>Nice to Have's</p> <ul style="list-style-type: none"> <li>• Account Set-up and UAT Training Experience.</li> <li>• Training Environment set-up and management including user access and data creation/management.</li> <li>• Learning Assessment Survey creation.</li> <li>• Captivate video creation experience.</li> <li>• Agile System experience.</li> </ul>
English Level	Fluent (TOEIC 865-)
Japanese Level	Native Level

Salary	JPY - Japanese Yen JPY 10000K - JPY 20000K (Month salary : JPY - Japanese Yen JPY 833.333K - JPY 1666.667K )
Salary Description	Preferential treatment according to experience and skills Monthly salary: 833,333 yen ~ (including basic salary and fixed overtime for 30 hours)  Contract period: Initial 6-month contract, expected to be a long-term project.  Others: General social insurance no smoking indoors  Please let me know the details at the interview.