

## Job Detail

Staff Level

Position Title	◆◇◆ Inexperienced welcome ◆ Inter-dealer broker assistant ◆ Global office environment ◆ Leading inter-dealer broker of financial derivative products ◆
Company Name	Totan ICAP Co.,Ltd.
Activated / Updated	2024-04-08 / 2024-04-08
Job Type	Administrative - Sales Assistant/Clerical/Receptionist Sales/AE - Financial Product & Service Sales Finance/Bank/Securities/Investment - Trading/Front Office
Industry	Finance - Other
Location	Asia Japan Tokyo
Job Description	<p>~International atmosphere, 10 hours of overtime per month to enhance your private life, and acquire skills as a financial professional from an early stage~</p> <p>[Outline of business] As an interdealer broker, we are a brokerage company with the top market share in the industry. It is necessary to respond quickly to the ever-changing market and to instantly conclude transactions on the scale of billions of yen.</p> <p>&lt;What is a broker?&gt; Acts as an intermediary for financial transactions between financial institutions. It is necessary to respond quickly to the ever-changing market movements and to instantly conclude transactions on the scale of billions of yen. They act as the face of the company and are entrusted with responsible work from a young age. Being trusted by dealers, who are their customers, and having them conclude many transactions with confidence is the proof of a strong broker. Since the results are evaluated equally regardless of age, we have an environment where you can feel rewarding.</p> <p>[Flow after joining the company] After joining the company, you will first acquire knowledge and experience in the financial industry and brokering business, and aim to become an interdealer broker in the future. Start as a broker's assistant. Specifically, I instantly judge orders received from brokers, manage orders, and fill out whiteboards. While working as an assistant, I will deepen my knowledge of the financial industry and brokerage business, and will make my debut as an interdealer broker in about 3 to 5 years.</p> <p>【charm】 A group company of Tokyo Tanshi, a leading broker founded by Yanagida Building Broker, which has been in business for over 110 years. This is a rare position where even inexperienced people can acquire specialized skills as a financial professional.</p>
Company Info	<p>[What is Totan ICAP? ] The ICAP Group was established with the capital participation of the ICAP Group in the intermediary division of interest rate swaps and interest rate options trading of the former Tokyo Forex in order to further improve the management efficiency and competitiveness of the derivative business.</p> <p>Based on the know-how cultivated since the former Tokyo Forex, we have earned the deep trust of market participants and contributed to the development of the market.</p> <p>An inter-dealer broker specializing in financial derivative product transactions such as interest rate swaps, currency swaps, interest rate options, FRA and credit derivatives.</p> <p>[What is an Inter-Dealer Broker (IDB)? ] Financial institutions such as banks and securities companies trade various financial products such as stocks, bonds, foreign , deposits, and interest rate products in the financial markets, and these transaction types are roughly</p>

	<p>classified into two types. Will be done.</p> <p>(1) "Listed items" traded through an such as the Tokyo Stock  (2) "Over-the-counter items" traded through specialized traders  IDB is an intermediary specialist for financial products that mainly falls into category (2).</p> <p>[Measures to prevent second-hand smoke]  No smoking in principle  * Same as the office</p>
Working Hours	<p>08: 30-17: 30 Scheduled working hours: 8 hours (break 60 minutes)  *Overtime work averages around 10-20 hours per month.</p>
Qualifications	<p>*Those who apply to any of the following</p> <ul style="list-style-type: none"> <li>• University graduate or above</li> <li>• Those who are strong in numbers and calculations</li> <li>• Able to communicate in English without difficulty.</li> </ul>
English Level	Daily Conversation Level (TOEIC 475-730)
Japanese Level	Native Level
Salary	JPY - Japanese Yen JPY 4000K - JPY 5000K
Salary Description	<p>Annual salary 4million yen, monthly salary 350,000 ~  (Basic salary 247,826 ~, fixed overtime fee 102,174 ~)</p> <ul style="list-style-type: none"> <li>• Complete with social insurance</li> <li>• Transportation expenses</li> <li>• Property accumulation savings system</li> <li>• Qualification acquisition assistance system</li> <li>• Health examination assistance system / influenza vaccination allowance</li> <li>• PCR inspections are conducted at any time</li> <li>• 10% discount system when using the office building B1F "Muromachi Cafe"</li> </ul>
Holiday Description	<p>119 annual holidays  Two days off per week (Saturdays, Sundays, public holidays, market holidays)  Paid vacation: 15 days in the first year / 20 days from the next year  (Average digestion days: 11 days)  Sick leave: 10 days a year  Lay judge system leave: 10 days  New Year holiday  Congratulatory or condolence leave</p>
Job Contract Period	<p>[Employment form] Contract employee * Contract period: Renewed every 1 year - 3 year (Permanent employment conversion: Yes) * Trial period is 6 months (working conditions during the trial period: no change)</p>
Nearest Station	<p>Directly connected to Exit 4 of JR Shin Nihonbashi Station  3-minute walk from Mitsukoshi-mae Subway Station Exit A10  5 minute walk from JR Kanda Station</p>