

## Job Detail

Entries Level

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| Position Title      | [For new graduates and international students] Engage in corporate growth at bilingual career site in Japan!                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Company Name        | Human Global Talent Co., Ltd.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Activated / Updated | 2025-04-23 / 2025-05-02                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Job Type            | Sales/AE - Advertising/Media Sales<br>Consulting - Recruitment Consulting<br>Other Job Type - New Graduate & Entry Level                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Industry            | Employment Agency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Location            | Asia Japan Tokyo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Job Description     | <p>We operate "Daijob.com", a foreign-affiliated and global company career change information site for Japan's largest bilingual and global human resources. Based on this site, we are developing a business that provides optimal positions to human resources who want to play an active role both in Japan and overseas through services such as "Job advertisement", "Recruitment agency", "Recruiting outsourcing service" and "Career Fair".</p> <p>"Human Resources" are invariable asset in any period. While declining birthrate and aging population in Japan continue to call for a shortage of human resources, global human resources are indispensable in Japan.</p> <p>We look for talents who will contribute to the matching of human resources and global companies In a world-wide market:</p> <p>"I want to support the connection between people and companies and demonstrate my intervention value."<br/> "I want to help the growth of companies that move at the front lines of global business."<br/> "I want to utilize my language skills in my work"<br/> "I want to work hard together with colleagues who are independent and proactive."</p> <p>New graduates start their careers here from the following position.</p> <p>■ Media Sales Department [Daijob.com Job Advertising Planning Sales Position]<br/> We propose and support recruitment plans using Daijob.com for new or proven client companies.<br/> New members will create the foundation for career growth while creating new business opportunities with new companies both in Japan and overseas.</p> <p>* Career path<br/> Members will cultivate skills and experience in media sales, then... <ul style="list-style-type: none"> <li>As a team leader who manages a team of 3 to 5 people</li> <li>As an RPO (recruitment agency) consultant responsible for the personnel of client companies</li> <li>As a global recruitment consultant</li> </ul> It is possible to draw such various career paths</p> <p>■ Selection process<br/> [Document selection] → [1st interview &amp; aptitude test] → [2nd interview] → [Executive interview] ⇒ [Offer Interview]<br/> * A work experience session will be held.</p> |
|                     | <p>★ "Daijob.com", started in 2018, is expanding the services necessary for global HR, not only recruiting but also translation, Japanese language training, provision of global job change status.</p> <p>[Company environment]<br/> Many global talents from China, South Korea, Mexico, Chile, Slovakia and Japan are doing great jobs here.<br/> While respecting the ideas of each and every member, we work together striving the same goals of supporting a wide range of companies and global talents.</p> <p>[Utilize your language skills]<br/> There are various nationalities in charge of human resources at our client companies.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| Company Info        | <p>You can feel the global sense in your conversations with job seekers and client companies in international languages.<br/>If you want to make use of language communication skills at work, you will find this position quite rewarding.</p> <p>[Increasing your professional value]<br/>Since we are involved in the recruitment strategies of foreign-affiliated companies and Japanese global companies, we can touch the front lines of business that leads to the global market.<br/>In particular, supporting the recruitment of start-up members of companies that are newly entering Japan from overseas will be great mission to be rewarded.</p> <p>*Passive smoking prevention measures: No smoking indoors</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Working Hours       | 9:00 to 18:00 (1h break)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Qualifications      | <p>Those who are planning to graduate from a four-year university, graduate school, junior college, etc. in March 2024 (also welcoming those who will be graduated in 2023).</p> <p>[Welcome conditions]</p> <ul style="list-style-type: none"> <li>• Those who have experience of connecting with overseas (study abroad, etc.)</li> <li>• Those who are studying abroad at a Japanese university and are seeking a job opportunity in Japan</li> </ul> <p>[Ideal candidate]</p> <ul style="list-style-type: none"> <li>• Those who have been positively working on achieving their goals and incorporating the advices from people around</li> <li>• Those who can take things positively and act independently</li> <li>• Those who are curious and sensitive to new information, and delivering it widely to the people around</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| English Level       | Daily Conversation Level (TOEIC 475-730)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Japanese Level      | Fluent(JLPT Level 1 or N1)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Salary              | JPY - Japanese Yen Under JPY 3500K                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Salary Description  | <p>■ Tokyo metropolitan area (including 30,000 yen local allowance)<br/>Graduated from graduate school: Monthly salary of 239,715 yen<br/>University graduate: monthly salary of 234,875 yen<br/>Junior college/professional/technical college graduate: monthly salary of 218,235 yen<br/>*The basic salary will be set based on the highest educational background for graduates.<br/>*Fixed overtime fee/month: 23,715 yen/15 hours<br/>Fixed overtime pay will be paid even if there is no overtime pay, and will be paid separately if it exceeds.</p> <p>* From the second year onwards, the annual salary system will be half-yearly. The annual salary varies depending on the mission and performance.<br/>Salary includes up to 40 hours of overtime per month. (Additional payment for over 40 hours)<br/>Example) For an annual salary of 3.5 million yen:<br/>290,000 yen or more/month *Includes deemed overtime (69,040 yen equivalent to 40 hours).</p> <ul style="list-style-type: none"> <li>◆ Bonus: Granted during the period of daily wages and monthly wages (1st year winter, 2nd year summer)</li> <li>◆ Complete social insurance</li> <li>◆ Transportation expenses (upper limit: 50,000 yen per month)</li> <li>◆ Employee shareholding association</li> <li>◆ Wealth building savings system</li> <li>◆ Retirement Plan (Defined Contribution Pension)</li> </ul> |
| Holiday Description | <ul style="list-style-type: none"> <li>◆ 2 days a week (Saturday, Sunday, public holidays)</li> <li>◆ 127 days off per year (FY2025)</li> <li>◆ Summer vacation</li> <li>◆ Winter vacation</li> <li>◆ Paid leave</li> <li>◆ congratulation or condolence leave</li> <li>◆ Childcare leave</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Job Contract Period | Full time employment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Nearest Station     | <p>10 minutes on foot from JR / Odakyu / Keio / Tokyo Metro Shinjuku Station<br/>6 minutes from Shinjuku West Exit Station on the Toei Oedo Line<br/>3 minutes from Seibu Shinjuku Station on the Seibu Shinjuku Line</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

